



Agenda
MN MPI Board of Directors Meeting
July 16, 2008
11:30 – 1:00
Nonprofit Solutions

Call to Order and Announcements

President's Report
Education Report
Membership Report
Communications Report
Community Outreach Report
Financial Report
Leadership Development Report

Consent Items

Approval of Board Minutes and TSR

Strategic Plan Review

Team in Review: Nonprofit Solutions

Discussion Items

Marilyne Bouteiller makes a motion to approve the 2008/2009 budget as presented.

Unfinished Business

Foundation Grant Update - VP Communications / PE
Golf Outing Update Final Numbers – PE / VP Finance

New Business

Alternatives to Golf Tournament – VP Finance
eSource – President / Chapter Administrator
August Monthly Meeting – President
Website – President
Committee Meeting Minutes - President
Policy & Procedures - President
TSRs - President
Sponsors – President
Thank You Notes

Other Business

The next meeting is Monday, August 18 at 10:00 a.m. at Nonprofit Solutions. TSR updates are due Friday, August 8.

Agreed Rules of Engagement

1. Come on time, end on time, stay focused throughout the meeting
2. Be respectful of others, focusing your attention on the individual who has the floor, always communicating in a positive manner with other board members.
3. Be engaged and be prepared with what is expected of you.
4. Promote a comfortable atmosphere of professional conduct.



Minutes
MPI Minnesota Board of Directors Meeting
June 3, 2008
Oak Ridge Conference Center, Chaska

Present: Erin Feeny
Leslie Skyrms
Marilyne Bouteiller
Tracey Smith, CMP, CMM
Ann Young
Terrie Maley

Liz Vardaman, CMP
Jan Tolle MacDonald, CMM, CMP
Jaimie Mattes
Brooke Stoeckel
Ellie Madson, CMP

Absent: Michael Bergman

Staff: Maria Huntley
Jami Burbidge

Guests: Staci Kvasnik
Sean Schuette
Barb Oswell

Tim Samuelson
Emily Nelson
Steph Pfeilsticker

Call to Order and Announcements

The meeting was called to order at 9:00 a.m. by President Jan Tolle MacDonald.

President's Report – Jan Tolle MacDonald

Jan welcomed everyone and explained the agenda. Today each team will give a verbal report versus a typical written TSR.

Because of the timing of the meeting, Jan had not received any updated information from International. Jan received a membership cd-rom. She will give further update in the team in review.

Education Report – Ellie Madson, VP Education

199 people attended the May Gala – the highest turnout that we have had in the past four years. Everyone agreed that it was a great, successful event. Six people are currently signed up for Boot camp. The three education subcommittees met last week.

Ellie recapped the goals of the Education committee. This year MPI brought in three platinum speakers and streamlined podium announcements. All action items for KQ were surpassed. CMP/CMM events and goals were achieved.

Membership Report – Liz Vardaman, VP Membership

The membership committee's first goal, to increase membership, was achieved. The membership team attended four trade shows and created a banner for exhibit. The EMPI awards were a great success. For next year the MPI years of involvement pins process will be changed to be awarded monthly. The

committee continues to call and reach out to members. The goal was to have 20 student members for the year – the chapter currently has 18.

Communications Report – Terrie Maley, VP Communications

The committee worked with new the leadership development and the student committees to get updates and new information. They worked closely with International to keep them updated with program dates. The committee recruited additional writers and strengthened committee. The external subcommittee was frequently in touch with new media and is maintaining an updated media list for press releases. The current communications leadership met with the new leadership team last week.

Community Outreach Report – Erin Feeney, Director Community Outreach

The community outreach committee had four strategic goals. The first was to create opportunities for MPI members to get involved. The committee created 6 different opportunities with the Ronald McDonald house for involvement. The second was to create a greater awareness – chairs will provide a summary of successes for the newsletter. The committee surpassed recruitment goals and put a succession plan into place. Community Outreach moved from communications to finance. After 2009 the director position will go away on the board and the group will maintain the co-chairs.

Financial Report – Jaimie Mattes, VP Finance

No update from end of May.

The team was unable to raise advertising and sponsorship goals and did not add the additional scholarship. The finance committee surpassed the budgeted monies of \$17,500 and raised over \$24,000 at silent auction and they also increased the money raised for the golf tournament. All Committees have done a great job decreasing expenditures.

Leadership Development – Leslie Skyrms, VP Leadership Development

In 2008 the group became a committee from a task force. The committee put into place the mentor next door program and researched and developed a mentor program – power of two. The mentor program still has mentors looking for mentees. The committee provided support and development for board recruitment and succession, developing the potential leadership database. The committee did not get as far as they wanted to on providing web leadership tools and will work next year to look for employer testimonials. The committee took on all team meetings, which were well attended. The team has great chairs for next year.

Consent Items

Leslie made a motion to approve the May board minutes, seconded by Liz. Following discussion, a vote was called; the motion was carried.

Strategic Plan Review – President

Jan gave an update on her yearly goals. Jan suggested everyone focus on strategic goals versus tactical goals and not compartmentalize. She encouraged the leaders to use the volunteers. She reflected on the successes; including realignment of the board to be more productive, membership increase, updated chapter bylaws, changed nominations process, enhanced volunteer leader recognition, board development – chapter exchange, chapter leadership training, and leadership development team. She pointed out that challenges include making sure the board is visionary and ongoing website changes to make it more dynamic.

Discussion Items

None at this time.

Jan gave an explanation of discussion items. Discussion items include anything having to do with finances or that require a vote.

Unfinished Business

Golf Tournament

The golf tournament will be held Monday at Columbia Golf Course. The committee noted the great sponsorship involvement, but the difficulty in recruiting golfers. The committee dropped the price for planners to golf and at the day of the event were encouraging suppliers to spend more time at the holes talking to planners.

New Business

Board Assessment

Other Business

E-mail out evaluation from May Gala

Motion to Adjourn

There was no further business and the meeting was adjourned at 10:06 a.m.

Respectfully submitted,

Jami Burbidge
MPI Minnesota Office

MPI Minnesota Chapter

Leadership Team Status Report

Date: July 2008

President: Ann Margaret Young ann.young@hilton.com

President-Elect: Jaimie Mattes jmattes@helmsbriscoe.com

Immediate Past President: Jan Tolle-MacDonald jtollemacdonald@bloomingtonmn.org

Strategic Goal #1	Achieve the Chapter Metrics as set by MPI International	Budget	Completion Date	% Complete	Assigned To
Action Item 1.1	Achieve Net Member Growth of at least 5% over last year. Additional Goals are to exceed it by 6% and far exceed it by 8%		June 2009		ALL
Action Item 1.2	Achieve Membership Satisfaction of 5.16% as a goal Additional Goals are to exceed it by 5.26% and far exceed it by 5.4%		June 2009		All
Action Item 1.3	Achieve Engagement/Participation (3 Measurements) of Monthly Program Attendance of 45% as a goal Additional Goals are to exceed it by 47% and far exceed it by 51% Award Submissions: Goal of 18% Additional Goals are to exceed it by 21% and far exceed it by 25% Active Volunteerism Year over Year: Goal of 27%, Exceed 30% and Far Exceed 34%		June 2009		All
Action Item 1.4	Chapter Financial Management: Meet the Chapter Budget by +/- 5%. Exceed Annual Revenue Growth per Member exceeds 5-10% growth and Far Exceeds is Annual Revenue Growth per Member = >10% growth		June 2009		All
Strategic Goal #2	Set up and Establish the "Adopt the Members" Program				
Action Item 2.1	Compile the Membership Roster from Non Profit Solutions		August 2008		ALL
Action Item 2.2	Randomly divide up the Membership List		August 2008		All
Action Item 2.3	Each Board Member to call everyone on their list and introduce themselves and explain that they are their one main point of contact for the upcoming year. Any of the Board is available, but any questions and concerns can be directed to them. Each Board Member will follow up on a monthly basis via phone or email		June 2009		All
Action Item 2.4	At the Monthly Board Meeting the Team in Review to let the Board know how their group is doing and if they have any successes to share		June 2009		All
Strategic Goal #3	Participate as the Chapter Liaison to MPI International				
Action Item 3.1	Participate in the Quarterly Conference Call with MPI International		June 2009		P-E
Action Item 3.2	Communicate changes and happenings from International to the MPI Board and its Members		June 2009		P-E
Strategic Goal #4	Oversee chapter grant application for '08-09				
Action Item 4.1	Secure input for board and all committees regarding chapter submission		9/30/08		IPP
Action Item 4.2	Write and Submit chapter grant		11/1/08		IPP
Action Item 4.3	If awarded, execute grant and oversee implementation of project		5/31/09		IPP

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Strategic Goal #5	Oversee nominations process for '09-'10 BOD				
Action Item 5.1	Work with Leadership Development Team to ensure qualified candidates apply for board positions.		02/28/09		IPP
Action Item 5.2	Have at least two candidates per open board position		02/28/09		IPP
Action Item 5.3	Conduct a leadership board session - an informal overview of becoming a board member/leader		02/28/09		IPP
Strategic Goal #6	Develop, Implement and Present New Awards for 30 th Anniversary Gala				
Action Item 6.1	In addition to the standard awards given each year the President will honor and award such things as: The Chapter Leader Award, From the Heart Award, The Presidents Award, Partnership for a Lifetime and Change the Volunteer of the Year to Rising Star of the Year with new Requirements based on International Standards.	\$700	May 2009		President

Leadership Team activity this month:

IPP, PE, P - Attended board retreat June 3 & 4

IPP, PE, P - Attended Golf Tournament

PE, P - Attended Chapter Leaders Conference in Dallas

PE - Participated in the Quarterly Chapter Liaison Conf Call

PE - Put a Website Committee in place for the Chapter Grant that was approved and started the

IPP - Met with Leslie S kyrms to discuss role of Leadership Development Team in regards to nomination process.

IPP - Conference Call to discuss new MPI Awards & Recognition Program

RFP process and soliciting vendors for bids.

Action taken by Leadership Team that specifically supports chapter strategic plan: Above actions support strategic plan

Leadership Team requests the following board motion/action:

Upcoming team plans:

IPP - Recap meeting for '08 May Gala Awards on 7/14

Leadership Team needs for this month's chapter meeting:

Additional comments:

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Leadership Development Team Status Report

Date: June 2008

Position/Name/Email: Vice President Tracey Smith and Director Daphne Meyers;
Tracey@GarrettSpeakers.com , dmeyers@redbarngroup.com

Strategic Goal #1	Develop and provide the membership leadership skills development.	Budget	Completion Date	% Complete	Responsible
Action Item 1.1	Power of Two: promote mentoring program to chapter members. Establish connections with other committees & departments to recruit more participants. Measure by number of pairings.	0.00	06/30/09	0%	Devie Hagen
Action Item 1.1.1	Power of Two: Develop marketing collateral (bookmark or flyer/brochure) and buttons for mentors/mentees. Coordinate collateral in conjunction with other leadership development programs.	250.00	09/30/08	0%	Devie Hagen
Action Item 1.1.2	Power of Two: Develop more web-based tools and application/worksheet/report for mentee, and FAQs.	100.00	01/31/09	0%	Devie Hagen
Action Item 1.2	The Leaders Among Us (includes Leader of the Month): Develop concept for initiative to include branding, logo design, and collateral.	\$250	09/01/08		Daphne Meyers
Action Item 1.2.1	The Leaders Among Us Solicit and determine Leader of the Month nominee/winner. Secure a sponsor for award. Communicate winner information to Communications for newsletter & website and external PR. Develop "toolkit" to give to winners.	\$100	09/01/08	0%	Daphne Meyers
Action Item 1.2.2	The Leaders Among Us Continuous messages about leadership: leadership focus, awareness/publicity campaign, liaise with Education programs & monthly meetings and KnowledgeQuest.	\$0	5/31/08	0%	Daphne Meyers
Action Item 1.2.3	The Leaders Among Us Determine next generation of Mentor Next Door program. [Speakers, past presidents, younger members, etc.]	\$100	09/01/08	0%	Daphne Meyers & Tracey Smith
Action Item 1.3	All-Team Committee Meetings Set dates and locations for three quarterly meetings open to all committee members. Determine programming for leadership skills training. Secure sponsor for locations to include food & beverage. Purchase recognition gift for final meeting.	\$750	08/15/08	50%	Julie Allen, Dianna Fuller
Action Item 1.3.1	All-Team Committee Meetings Develop promotional materials for quarterly meetings. Add to chapter calendar on website. Emails to VPs and Directors to get count of who is attending.	\$100	09/30/08	0%	Julie Allen, Dianna Fuller
Strategic Goal #2	Provide leadership succession development to support the advancement of the Minnesota Chapter.	Budget	Completion Date	% Complete	
Action Item 2.1	All-Team Committee Meetings Communicate to members about the effort to develop succession plans. Develop model for committees to plan for succession.	\$0	06/30/09	0%	Julie Allen, Dianna Fuller
Action Item 2.2	Board Recruitment Work with committee chairs to determine who might be leader potential. Work closely with those members to determine next steps for them personally. Develop letters to potential leaders. Work with IPP and Nominations Committee.	\$100	06/30/09	0%	Leslie Skyrms

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Action Item 2.2.1	Board Recruitment Educate members on what is expected of board participation (Board 101) at one All-Team Committee. Develop materials to educate members on expectations.	\$100	06/30/09	0%	Leslie Skyrms
Action Item 2.3	Develop testimonials of Power of Two pairings for newsletter and web publishing.	\$200	9/30/08	0%	Tracey Smith
Action Item 2.4	Develop and write testimonials of each Board member, and include comments from their employers. Post on website. Job descriptions for board positions and committee chairs.	\$100	06/30/09	0%	Tracey Smith
Action Item 2.5	Develop collateral (web-based) for members to justify joining/renewing membership in MPI and to show benefits of taking on a leadership role (letter to their boss).	\$0	01/31/09	0%	Tracey Smith

Leadership Team activity this month: VP attended Chapter Leader Conference in Dallas

Action taken by Leadership Development Team that specifically supports chapter strategic plan:

Leadership Team requests the following board motion/action:

Upcoming team plans: An all-committee meeting is scheduled for 7/11/08 to organize members and assign projects. Committees will determine action items for August meeting.

Leadership Development Team needs for this month's chapter meeting:

Additional comments:

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Finance and Strategic Alliances Team Status Report

Date: June 4, 2008

VP: Marilyne Bouteiller – mbouteiller@metrodom.com

Directors: Sean Schuette – sschuette@intrinsec.com

Chairs: Sponsorship: Sponsorship & Advertising: Shawna Suckow Shawna@compassevents.com –

Silent Auction: Liz Jordan liz.jordan@dolce.com and Louise Dillon ldillon@dillondesigns.com - Other

event: Jennifer Ruthig Jennifer.ruthig@mosaicco.com & Nicole French nfrench@premiertrans.com

Theme of the year: Educate & Celebrate

Strategic Goal #1	Raise \$14,000 in Advertising and Sponsorships and \$24,000 in kind donation	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Consolidate all advertisement in one sponsorship piece. Find Sponsor for all monthly meeting – In Kind Sponsorship		August 2008	95%	Shawna
Action Item 1.2	Grow non venue sponsorship revenue: Destination showcase, Gala Holiday Party... Cash sponsorship.		June 2009	0%	Shawna
Action Item 1.3	Establish support process within the committee to help with effort (phone calls, email etc...)	\$3,000	September 2008	0%	Shawna - Marilyne
Action Item 1.4	Raise \$2,000 in website and newsletter advertisement		June 2009	0%	Shawna
Strategic Goal #2	Add One (1) Student Scholarship				
Action Item 2.1	Develop a selling tool to present to Organizations about MPI and the Scholarship Program and ask that they Sponsor the cost of the Additional Scholarship		March 2009	0%	Marilyne, Sean, Shawna
Action Item 2.2	Contact Hospitality Industry Program schools for student scholarship		January 2009	0%	Marilyne, Sean, Shawna
Action Item 2.3					
Strategic Goal #3	Raise \$25,000 in Silent Auction Revenue				
Action Item 3.1	Increase the overall variety of items and packages		December 2008	0%	Liz, Louise & Sean
Action Item 3.2	Establish opening bid parameters that range from 15% to 20% depending on item		December 2008	0%	Liz, Louise & Sean
Action Item 3.3	Explore On-Line Auction and "Buy It Now" Opportunities	\$500	December 2008	0%	Liz, Louise & Sean
Action Item 3.4	Tap into other Chapters and organization and Obtain Donations		December 2008	0%	Liz, Louise & Sean
Action Item 3.5	Bundle Items to create more attractive Auction Items		December 2008	0%	Liz, Louise & Sean
Action Item 3.6	Explore options for pick-up & pay / checkout system	\$1,000	December 2008	0%	Liz, Louise & Sean
Strategic Goal #4	Explore alternative event to replace golf tournament and bring \$17,000 in sponsorship revenue to chapter to take place the 3rd Wednesday of June and \$6,000 in registration revenue.				

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Action Item 4.1	Develop 2 to 3 viable options to be presented to the board		September 2008	0%	Marilyne & Sean
Action Item 4.2	Develop Sponsorship plan to support event		December 2008	0%	Marilyne & Sean
Action Item 4.3					
Strategic Goal #5	Decrease Chapter Expenditures by \$2,000 for 2008-2009				
Action Item 5.1	Educate Committee Members to ask for Sponsorship Dollars vs. Paying for Items Needed		May 2009	0%	Marilyne
Action Item 5.2	Understand more fully what each committee's expenditures are for and find ways to decrease the dollars spent		November 2008	0%	Marilyne
Strategic Goal #6	Leadership Succession				
Action Item 6.1	Find leader to replace Director		April 2009	0%	Marilyne

Finance Team activity this month:

Action taken by Finance Team that specifically supports chapter strategic plan:

- Would like to discuss alternative event to replace the golf tournament.

Finance Team requests the following board motion/action:

Upcoming team plans:

- Scheduled our first committee meeting for July 23, 2008. We will review our yearly plan with team.

Finance Team needs for this month's chapter meeting:

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Education Committee 2008-2009 Goals

Vice President: Brooke Stoeckel, brooke@visitminneapolisnorth.com

Director: Staci Kvasnik, SKvasnik@metroconnections.com

Education Co-Chair (Holiday Party): Lisa Tischler, ltischler@minncle.org

Education Co-Chair (May Gala): Janelle Murphy, janellem@midwestenergy.org

CMP Chair: Denise Woods, dwoods@agcmn.org

KQ Co-Chair (Speakers): Annette Marquez, annette@theprecocasion.net

KQ Co-Chair (Exhibitors): Melissa Leal, melissa.leal@accor.com

Senior Planner Circle of Excellence: Donna Patrick, donna.patrick@medtronic.com

Strategic Goal #1	Plan and execute ten programs for the 2008-2009 fiscal year that provide professional development and networking opportunities to all levels of membership.	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Develop a theme to give the monthly meeting programs a cohesive message and celebrate the 30 th Anniversary the MPI MN Chapter.	\$0.00	August 2008	0%	Brooke/Ann
Action Item 1.2	Work closely with the Sponsorship committee to select locations where monthly meeting programs will be held.	\$0.00	August 2008	0%	Brooke/Shawna
Action Item 1.3	Utilize the needs assessment completed by MPI MN members in early 2008 to guide the speaker selection for monthly meeting programs.	\$0.00	August 2008	0%	Brooke
Action Item 1.4	Develop a promotional item to include Save the Date information to enhance overall attendance at monthly meeting programs.	\$1500	September 2008	0%	Brooke/Staci
Action Item 1.5	Determine what associations we should partner with for the 2008-2009 calendar year, including a letter of agreement.	\$0.00	October 2008	0%	Brooke
Action Item 1.6	Utilize Platinum series to bring in two high level speakers.	\$1400	February 2009	0%	Brooke/Annette
Action Item 1.7	Increase monthly meeting cards to 50 by the end of the MPI fiscal year.	\$1000	May 2009	0%	Brooke/Staci
Action Item 1.8	Encourage speakers when appropriate to provide a website link option for handouts and take-away materials to enhance learning.	\$1000	May 2009	0%	Brooke/Staci
Strategic Goal #2	For KnowledgeQuest 2009 sustain our current suppliers at the showcase and increase planner attendance by 25 people over the previous year for a total of 100 planners.				
Action Item 2.1	Again have it held in February based on the results of the evaluation sent to planners after KQ 2007 and the highest attendance in 2008.	\$0.00	August 2008	0%	Brooke
Action Item 2.2	Provide different levels of education to benefit all levels of membership.	\$11,700	February 2009	0%	KQ Team
Action Item 2.3	Partner with other MPI committees, affiliate MPI members and chain hotel supplier members to increase exhibitors from out of state.	\$0.00	February 2009	0%	KQ Team
Action Item 2.4	Partner with other MPI committees and area colleges to increase student attendance to 15.	\$0.00	February 2009	0%	KQ Team
Action Item 2.5	Send a personal hand-written invitation to all MPI MN planners to encourage attendance at KQ 2008.	\$110	February 2009	0%	Education Committee

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Strategic Goal #3	Increase awareness of the Certification Programs and give support to those who have established this designation.				
Action Item 3.1	Update the list of individuals with certifications on the MPI MN website.	\$0.00	May 2009	0%	Denise
Action Item 3.2	Schedule an information session on CMP and CMM certifications.	\$0.00	May 2009	0%	Denise/Brooke
Action Item 3.3	Plan a CMP and CMM private event to reward our members for their certifications.	\$1000	May 2009	0%	Denise/Brooke
Action Item 3.4	Hold CMP boot camp two times in the program year if applicable with test takers.	\$0.00	May 2009	0%	Denise
Strategic Goal #4	Provide senior level meeting planners who have at least 10 years experience in meeting planning, with education and benchmarking opportunities for their growth in strategic meeting management; as well as retained and increased chapter membership. (This group is called Senior Planner Circle of Excellence).				
Action Item 4.1	Develop an announcement/promotion of the committee for the e-newsletter and newsnotes that is welcoming, has strategic focus and balanced meeting times to get senior planners excited to be/stay apart of the MPI Minnesota Chapter.	\$50.00	August 2009		Donna
Action Item 4.2	Develop online invitation/registration for each monthly meeting.	\$50.00	August 2009		Donna
Action Item 4.3	Develop key topics for each monthly meeting based on planner requests.	\$0.00	August 2009 & on-going		Donna
Action Item 4.4	Develop a location on the chapter website under the education committee as a central location for committee members (restricted) to access meeting notes and an email link for group discussion.	\$50.00	August 2009 & on-going		Donna

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Community Outreach Committee Team Status Report

VP of Finance: Marilyne Bouteiller, mbouteiller@metrodom.com

Director of Community Outreach: Erin Feeney, erin.feeney@hilton.com

Co-Chairs: Katy Riley, kriley@radissonmallofamerica.com Kyle Hurwitz, kyle.hurwitz@radisson.com

Date: June 2008

Strategic Goal #1	Create opportunities for MPI members to become involved in activities that support charitable organizations throughout the year.	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Select 4 charitable categories that we can introduce and promote to the MPI Membership to fit and encourage all members to participate.		7/1/08	100%	Erin, Katy & Kyle
Action Item 1.2	Contact existing committee members to secure sub-chairs for each category.		7/15/08		Kyle
Action Item 1.3	Determine one organization within each category.		7/31/08		Sub-Chairs
Action Item 1.4	Recruit additional active and non-active members to support these projects at the August Kick off meeting. Roll out Community Outreach Theme for the 2008-2009 year.		8/20/08		Erin, Katy & Kyle
Action Item 1.5	Promote charitable partnerships at a monthly meeting to create volunteer awareness of the organization and volunteer opportunities.		4/30/09		All Committee
Action Item 1.6	Promote charitable partnerships on MPI Website to provide a calendar of events. We will update our future projects, volunteers, successes and opportunities.		5/30/09		Erin, Katy & Kyle
Strategic Goal #2	Create a stronger awareness within the community of MPI - as well as outside of MPI - regarding charitable projects MPI will be involved in throughout the year.				
Action Item 2.1	Appoint one volunteer per sub-committee to act as the PR liaison for their specific project.		8/6/08		Erin, Katy & Kyle
Action Item 2.2	Co-Chairs will provide a recap/summary of all project successes at the end of the year.		4/30/2009		Katy & Kyle
Action Item 2.3	Work with PR External to gain exposure in local media about MPI and our charitable activities.		4/30/2009		Sub-Committee Chairs
Action Item 2.4	Write personal "thank you" notes to recognize MPI volunteers following each project.		4/30/2009		Sub-Committee Chairs
Strategic Goal #3	MPI MN Chapter will partner with 4 charitable categories to raise funds for the charities. We will donate a portion of the proceeds to the charity and retain a portion to maintain administrative costs.				
Action Item 3.1	Have piggy bank collections at monthly meetings to generate funds for the charitable organization of the month. Provide tent card at each bank to let members know what the charity is.		4/30/09		Sub-Committee Chairs
Strategic Goal #4	Develop and implement a succession plan within Community Outreach and we will continue to recruit new members.				
Action Item 4.1	Talk about leadership roles and opportunities within MPI at monthly committee meetings.		4/30/2009		Erin, Katy & Kyle
Action Item 4.2	Recruit co-chairs for 2009-10.		4/30/2009		Erin, Katy & Kyle
Action	Hold a leadership transition meeting of past director and chairs		5/22/2009		

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Item 4.3	with new director and chairs.				Erin, Kyle & Katy
Action Item 4.4	Maintain Director Task List.		5/15/2009		Erin
Action Item 4.5	Maintain Co-Chair Task List.		5/15/2009		Kyle & Katy
Action Item 4.6	Volunteer recognition at May All-Team Meeting.		5/6/2009		Erin

Community Outreach Team activity this month:

Action taken by Community Outreach Team that specifically supports chapter strategic plan:

Community Outreach Team requests the following board motion/action:

Upcoming team plans:

Community Outreach Team needs for this month's chapter meeting:

Additional comments:

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Communications Team Status Report - 2008-2009

Date: June 4, 2008

Position/Name/Email:

VP: Emily Nelson enelson@umn.edu
 Director: Steph Pfeilsticker Stephanie.pfeilsticker@thrivent.com
 PR-External Chair: Blaze Driscoll blaze@blazedriscoll.com
 PR-Internal Chair: John Cosgrove john@cosgrovetriviachallenge.com
 Website Chair: Amy Huston mpls.events@theoceanaire.com

Strategic Goal #1	PR-INTERNAL: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events to MPI members	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Recruit and retain at least two new members to the PR-Internal committee.	\$0.00	June 1, 2009		Communications Team
Action Item 1.2	Broaden scope of content and contributors to the publications (MOTM, Meeting Minders, NewsNotes). More articles!	\$0.00	June 1, 2009		Communications Team
Action Item 1.3	Make MOTM more interactive (FUN!) and promote Buy MPI	\$0.00	June 1, 2009		PR-Internal Committee
Action Item 1.4	Encourage more committee involvement with articles and recaps from monthly events (at least 1 per month). Focus on one committee per month.	\$0.00	June 1, 2009		PR-Internal Committee
Action Item 1.5	Encourage other committees to use MOTM and NewsNotes more, and open stronger lines of communication	\$0.00	June 1, 2009		PR-Internal Committee
Action Item 1.6	Update the timeline of deadlines for MOTM, Meeting Minder and NewsNotes; Send it to all committee chairs, Directors and VPs	\$0.00	June 1, 2009		PR-Internal Committee
Action Item 1.7	Investigate and look into the format of the newsletter to make it innovative and exciting. (More bullet points, headlines, layouts, more captivating.	\$0.00	June 1, 2009		PR-Internal Committee
Strategic Goal #2	PR-EXTERNAL: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events to the media and other external contacts				
Action 2.1	Recruit and retain at least two new members on the PR-External Committee.	\$0.00	June 1, 2009		Communications Team
Action Item 2.2	Update and improve key PR documents and tools: <ul style="list-style-type: none"> - Create on-line Press page - Update Media list twice a year 	\$0.00	June 1, 2009		PR-External Committee
Action Item 2.3	Improve access of committees to services of public relations committee: <ul style="list-style-type: none"> - Update the Communications Action Form and educate committees and members on how to use the form - Recruit one individual on each team to act as communications liaison to alert PR committee of important information/messages and provide information and resources 	\$0.00	June 1, 2009		PR-External Committee
Action Item 2.4	Build stronger relationships with media people. <ul style="list-style-type: none"> - Invite and have at least six members of the press as guests at three or more MPI meetings - Invite 3 media people to the September meeting, and additional 3 throughout the year. - Maintain communication with the press throughout the year - Promote Buy MPI within press releases 	\$0.00	June 1, 2009		PR-External Committee
Action Item 2.5	Work with prominent publications to have at least 1 feature article on Minnesota MPI.	\$0.00	June 1, 2009		Communications Team
Action Item 2.6	Actively pursue media relationships to maintain most current media list.	\$0.00	June 1, 2009		Communications Team
Action Item 2.7	Promote MPI-MN in related association publications	\$0.00	June 1, 2009		PR-External Committee

MPI Minnesota Chapter

Strategic Goal #3	WEBSITE: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events on MPI-MN's website				
Action Item 3.1	Continue to maintain an updated Events Calendar on a monthly basis to include MPI national and international events, MPI-MN events, committee and board meeting dates and locations and special events.	\$0.00	June 1, 2009		Website Committee
Action Item 3.2	Investigate Google Calendar as an option for updating and maintaining Communications schedule, and potentially events calendar.	\$0.00	June 1, 2009		Website Committee
Action Item 3.3	Maintain updated pages throughout website using information from all committees. Create a schedule for committees on when they should be reviewing their content on the website and when to send updates to the web site committee (see action item 3.2).	\$0.00	June 1, 2009		Website Committee
Action Item 3.4	Update BOD/member testimonials to the website.	\$0.00	June 1, 2009		Website Committee
Action Item 3.5	Investigate options for streamlining the e-Source directory. Work with membership to increase member form submittal.	\$0.00	June 1, 2009		Website Committee
Strategic Goal #4	VP and Director: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events				
Action Item 4.1	Through the grant received, work with Non-Profit Solutions to redesign, streamline, and enhance the Chapter webpage.	\$5,000.00	June 1, 2009		Vice President and Communications Team
Action Item 4.2	Help ensure successful succession planning: -Update Leadership Succession tasks lists for VP, Director and Committee Chairs	\$0.00	June 1, 2009		VP and Director
Action Item 4.3	Continue to recruit committee members and identify those interested in chair and BOD positions	\$0.00	June 1, 2009		VP and Director
Action Item 4.4	Develop the communications team and improve its effectiveness: -Devise and enact strategies to recruit and retain communications team volunteers -Discuss upcoming events/projects and determine how to promote them most effectively.	\$0.00	June 1, 2009		VP and Director
Action Item 4.5	Create online networking opportunities for MPI members on LinkedIn and Facebook.	\$0.00	June 15, 2008	90%	VP and Director
Action Item 4.6	Promote "Buy MPI"	\$0.00	June 1, 2009		VP and Director

MPI Minnesota Chapter

Membership Team Status Report

Date: 6/09/2008

Position/Name/Email: VP of Membership / Tim Samuelson /tim@promotionselect.com; Director of Membership/ Barb Oswell/ barbo@odysseydev.com, Chairpersons: Amy Englund, Recruitment; Rhonda Omodt, Recognition; Ann Ruehling, Retention; Rosealee Lee, Student Membership

Strategic Goal #1	Recruitment Goal: Increase membership to 505 by 6/30/2009 (5%)	Budget	Resp	Completion Date	% Complete	CHAIR UPDATE
Action Item 1.0	Develop and Initiate a Greater Minnesota membership campaign which will be responsible for 2% of the 5% total growth in membership.		Amy Englund +Barb Oswell	01/09 Campaign Running	0%	
Action Item 1.1	Exhibit at a minimum of four tradeshows that could provide solid leads on new members	\$100	Amy Englund + Others	6/30/09	0%	
Action Item 1.2	Utilize the MPI Booth/Banner at four Tradeshows and monthly meetings and events.		Amy Englund + Rhonda Omodt	Ongoing	Ongoing	
Action Item 1.3	Consistently track prospects from tradeshows, referrals, inquiries and other forms of leads on a monthly basis		Amy + Membership Committee	Monthly	On-going	
Action Item 1.4	Develop a Prospect/Lead Tracking form to be reviewed and distributed at the monthly membership meetings with data submitted to Non Profit Solutions for tracking.		Barb Oswell	August 2008	0%	
Action Item 1.5	Follow up with all new leads and prospects through phone calls and personal invitations to attend upcoming meetings and events. Influence buying decision by continuing to call until actual contact has been made. Expand volunteer list so that no one is responsible for more than 12 prospects each month.		Amy Englund + others as needed	On-going	On-going	
Action Item 1.6	Create "leave behind" for tradeshows and other occasions that briefly describes the benefits of belonging to MPI, suitable for use with all member categories – consider a comprehensive piece to address needs of other committees	\$1000	Amy Englund + Rosealee Lee + Committee	08/08	0%	
Action Item 1.7	Develop and Implement a membership sales campaign that encompasses the efforts of all committees utilizing the leave behind brochure.	\$250	All membership committee	10/08	0%	
Action Item 1.8	Develop and put in place a procedure to address the "Maximum of three times as a guest" policy		Amy Englund + Others	10/08	0%	
Action Item 1.9	Develop an all MPI member referral program to increase prospect/lead base	\$100	Barb Oswell + Others	08/08	0%	
Strategic Goal #2	Recognition Goal: Expand/Enhance Recognition for current and prospective members	Budget	Resp	Completion Date	% Complete	
Action Item 2.1	Expand the Branding of eMPI for optimal visibility for members and employers (eMPI awards, tabletops and stickers) by developing a more efficient promotional/task oriented timeline	\$1250	Rhonda Omodt + 2 Others	Start January 2009	0%	

MPI Minnesota Chapter

Action Item 2.2	Recognize individual members for their years of membership with 5,10, 15 and 20 year pins on a monthly basis as well as annually	\$155	Rhonda Omodt + 1 person	On-going	0%	
Action Item 2.3	Past eMPI award winner program		Rhonda Omodt + 1 person	January 2009	0%	
Action Item 2.4	Thank you notes as appropriate	\$50	Rhonda Omodt + 1 person	Monthly	Ongoing	
Action Item 2.5	Recognize our sponsors with recognition plaques for monthly meetings	\$350	Rhonda Omodt + 1 person	Monthly	Ongoing	
Action Item 2.6	Submit Up Close profiles with Communication team		Rhonda Omodt	Monthly	Ongoing	
Action Item 2.7	Develop a special recognition for the 500 th New Member of MPI Minnesota Chapter in our 30 th Anniversary Year	\$150	Rhonda Omodt + Executive Team	Begin planning August 2008	0%	
Action Item 2.8	Recognize students who transition into non student membership		Rhonda Omodt + Rosealee Lee	As Transition Occurs	Ongoing	
Strategic Goal #3	Retention Goal: Increase our retention rate to 79% retention rate for 2008-2009	Budget	Resp	Completion Date	% Complete	
Action Item 3.1	Develop a program for contacting lapsing members. Coordinate with MPI Int'l office and MPI MN Chapter President, utilizing the new Tracking form.	\$50	Ann Ruehling + 2 people	12/08	0%	
Action Item 3.2	Hold new member lunch at least twice a year. Continue the town hall Q & A feel so new members are able to ask Board members questions.	None	Lucy Hicks & Judy Okerstrom	Oct 2008 & April 2009	0%	
Action Item 3.3	Grow committee member volunteers by 15%. Concerted effort to expand and continue our August volunteer promotion.		All Committee Members	01/09	0%	
Action Item 3.4	Continue to send Emails to New members as welcome and how to navigate MN MPI.	\$50	Lucy Hicks & Mary Timmons	Ongoing	Monthly	
Strategic Goal #4	Student Membership Goal: Increase student membership to 25 members	Budget	Resp	Completion Date	% Complete	
Action Item 4.1	Grow Student Initiative Committee to 12	None	Rosealee Lee	1/1/08	0%	
Action Item 4.2	Continue Identification of accredited educational institutions in the state of Minnesota with relevant programs	None	Marnie Fleming & Rosealee Lee	12/08	0%	
Action Item 4.3	Participate in education institution curriculum/events by providing panel members and/or guest speakers and/or mock interviewers up to two times annually at each institution; display MPI membership info and	None	All committee members +	Ongoing	0%	

MPI Minnesota Chapter

	network re: MPI at each event.					
Action Item 4.4	Work with student hospitality clubs hosted by educational institutions by attending club meetings and serving as a professional resource to students.	\$150	All committee members	Ongoing	0%	
Action Item 4.5	Create and implement Student/Faculty Section of MPI MN Chapter website. Seek and facilitate quid quo pro web links to/from accredited college educational institution programs in the state of Minnesota to/from the MN MPI web site.	Grant	Rosealee Lee + 1	Ongoing	95%	
Action Item 4.6	Enhance Student participation at Knowledge Quest & serve as resource for them during their visit (Stickers)	\$100	All committee members	Jan 09	0%	
Action Item 4.7	Encourage high school programs in hospitality	None	Rosealee Lee	Ongoing	0%	
Action Item 4.8	Host one mock meeting for student participation.	None	All committee members +	2009	0%	
Action Item 4.9	Greet students at monthly meetings	None	All committee members	2009/2009	Ongoing	
Action Item 4.10	To create and implement a Student Road Show; Committee members travel to 2 outlying sites during the 2008/2009 year to offer education/introduction into MPI program	\$100	Rosealee Lee + Membership committee	2008/2009	0%	

Strategic Goal #5	Work closely with other committees on General Chapter initiatives	Budget	Resp	Completion Date	% Complete	
Action Item 5.1	Assist in developing and implementing MN MPI brochure.		Tim & Barb	09/08	0%	
Action Item 5.3	VP and Director to find candidates to run for 09/10 Membership Director		Tim & Barb	03/09	0%	
Action item 5.4	Each Committee Chair develop a task list for their area of responsibility		Rhonda, Ann, Amy	4/09	0%	



MINNESOTA CHAPTER

New Members Monthly Report

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Join Date: 6/12/2008 Status, Type: Member, Planner
Changed Info: New Member
Jillian Abfalter
Meeting & Event Planner
fax

Prospect from:

Join Date: 6/17/2008 Status, Type: Member, Subscriber
Changed Info: New Member
Debbie Bass Petranek
Midwest Regional Sales Manager
San Mateo County CVB
4128 Teak Circle
Naperville, Il 60564
(630) 992-7374
(630) 904-6957 fax
debbie@smccvb.com

Prospect from:

Join Date: 6/12/2008 Status, Type: Member, Supplier
Changed Info: New Member
Sheila L. Bourque
Director of National Accounts
Loews Ventana Canyon Resort
7000 N Resort Dr
Tucson, AZ 85750
(520) 529-7913
(520) 299-4151 fax
sbourque@loewshotels.com

Prospect from:

Join Date: 6/19/2008 Status, Type: Member, Supplier
Changed Info: New Member
Nicole Fannin
Advertising Director
meetingpages.com
8646 Eagle Creek Circle, Ste 201
Savage, MN 55378
952-233-1195
(952) 233-1117 fax
nicole@meetingpages.com

Prospect from:

Join Date: 6/26/2008 Status, Type: Member, Planner
Changed Info: New Member
Laura M. Flandrick, CPCP
6783 Yellowstone LN
Maple Grove, MN 55311
(952) 246-1880
fax
laura_flandrick@napcp.org

Prospect from:

Join Date: 6/19/2008 Status, Type: Member, Planner
Changed Info: New Member



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New Members Monthly Report

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Amy Marie Hurrell
National Sales Manager
Big Sky Resort
1 Lane Mountain Trail
Big Sky, MT 59716
(406) 995-5890
(406) 995-5003 fax
ahurrell@bigskyresort.com
Prospect from: 1007195

Join Date: 6/12/2008 Status, Type: Member, Student
Changed Info: New Member

Abby Marie Lieberman
Dakota County Technical College
2217 E 117th St
Burnsville, MN 55337
(651) 226-0203
fax
peazious@yahoo.com
Prospect from:

Join Date: 6/1/2008 Status, Type: Member, Planner
Changed Info: New Member

Lisa Regehr
Conference Coordinator
Minnesota Academy of Family Physicians
600 S Hwy 169 Ste 1680
St. Louis Park, MN 55426
(952) 542-0130
(952) 542-0135 fax
lregehr@mafpa.org
Prospect from: Expo

Join Date: 6/19/2008 Status, Type: Member, Supplier
Changed Info: New Member

Rebecca J. Roe
National Advertising Rep
(507) 289-5253 fax
rroe@corporateeventmag.com
Prospect from: Renee Prunty #1023178

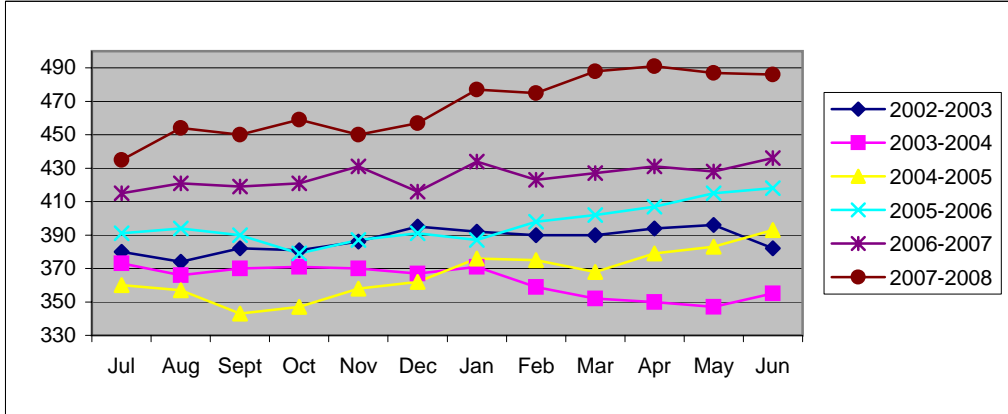
Join Date: 6/19/2008 Status, Type: Member, Supplier
Changed Info: New Member

Robert Teorey
President
Lasertainment Productions, Int.
2130 107th Ln NE
Blaine, MN 55449
(763) 785-2737
(763) 783-3977 fax
bob@lasertainment.com
Prospect from: TCBusiness

MN MPI Membership Report

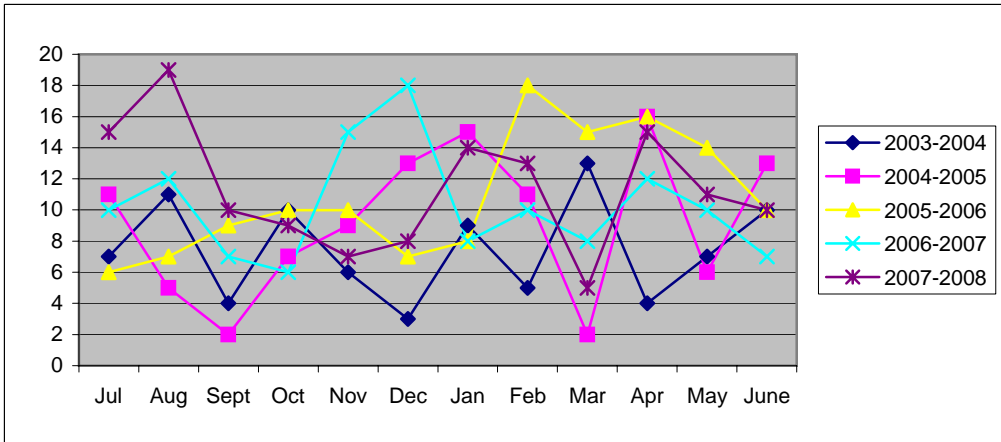
Members

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2002-2003	380	374	382	381	386	395	392	390	390	394	396	382
2003-2004	373	366	370	371	370	367	371	359	352	350	347	355
2004-2005	360	357	343	347	358	362	376	375	368	379	383	393
2005-2006	391	394	390	379	387	391	387	398	402	407	415	418
2006-2007	415	421	419	421	431	416	434	423	427	431	428	436
2007-2008	435	454	450	459	450	457	477	475	488	491	487	486



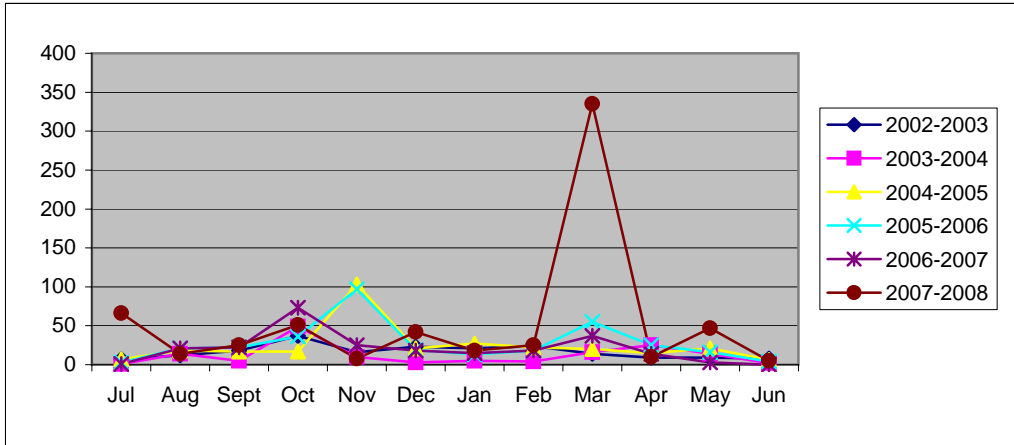
New Members

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
2002-2003	7	10	14	8	9	27	0	10	8	4	6	11	114
2003-2004	7	11	4	10	6	3	9	5	13	4	7	10	89
2004-2005	11	5	2	7	9	13	15	11	2	16	6	13	110
2005-2006	6	7	9	10	10	7	8	18	15	16	14	10	130
2006-2007	10	12	7	6	15	18	8	10	8	12	10	7	123
2007-2008	15	19	10	9	7	8	14	13	5	15	11	10	136



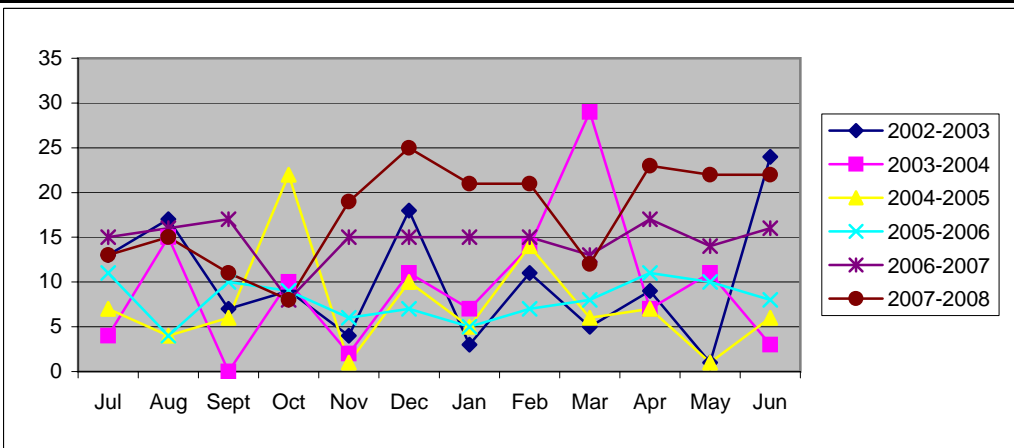
Prospects

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
2002-2003	7	12	18	37	16	23	21	24	14	9	9	8	198
2003-2004	1	14	5	49	10	3	5	4	16	25	14	2	148
2004-2005	7	18	17	17	103	21	27	22	20	15	21	6	294
2005-2006	3	21	22	36	97	19	13	18	55	25	16	4	329
2006-2007	1	21	22	73	25	18	15	18	37	14	3	0	247
2007-2008	66	14	25	51	8	42	18	25	335	10	47	5	646



Members Due to Lapse

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
2002-2003	13	17	7	9	4	18	3	11	5	9	1	24	121
2003-2004	4	15	0	10	2	11	7	14	29	7	11	3	113
2004-2005	7	4	6	22	1	10	5	14	6	7	1	6	89
2005-2006	11	4	10	9	6	7	5	7	8	11	10	8	96
2006-2007	15	16	17	8	15	15	15	15	13	17	14	16	176
2007-2008	13	15	11	8	19	25	21	21	12	23	22	22	212





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Lapsed Member Report

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6/1/08-6/30/08

Update Date:
Changed Info:

Status, Type: Member, Planner

Jessica Ahlborn
Capella University
(612) 977-5533
jessica.ahlborn@capella.edu

Update Date:
Changed Info:

Status, Type: Member, Planner

Barbara Connett
Industrial Fabrics Association International
(651) 225-6914
bjconnett@ifai.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Richard Cornish
Flying Colors Incorporated
(612) 752-0202
rcornish@flyingcolors.biz

Update Date:
Changed Info:

Status, Type: Member, Student

Jennifer Dorholt
(763) 212-3351
jdorholt@yahoo.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Jessica Enfield
Holiday Inn Hotel & Suites Duluth
(218) 269-2449
jessica.enfield@hiduluth.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Laura Feinstein
Flying Colors
(612) 752-0205
lfeinstein@flyingcolors.biz

Update Date:
Changed Info:

Status, Type: Member, Planner

Laurita Hennessy
Exhibitgroup Giltspur
(651) 261-1425
laurita.hennessy@lawson.com

Update Date:
Changed Info:

Status, Type: Lapsed, Supplier

Barbara Johnson
San Diego CVB
(619) 557-2821
bjohnson@sdcvb.org

Update Date:

Status, Type: Lapsed, Supplier



MINNESOTA CHAPTER

Lapsed Member Report

6/1/08-6/30/08

page 2 of 3

Changed Info:

Barbara Johnson-Greenhalgh
San Diego Convention & Visitors Bureau
(619) 557-2821
bjohnson@sdcvb.org

Update Date: Status, Type: Member, Supplier
Changed Info:

Liz Jordan
Dolce Oak Ridge Hotel & Conf Center
(952) 368-1470
liz.jordan@dolce.com

Update Date: Status, Type: Lapsed, Supplier
Changed Info:

Lindsay Kotas
Associated Luxury Hotels (ALHI)
(312) 670-2203
lkotas@alhi.com

Update Date: Status, Type: Member, Supplier
Changed Info:

Fiona LaPoint
Cargill, Inc.
(952) 742-6321
fiona_lapoint@cargill.com

Update Date: Status, Type: Member, Supplier
Changed Info:

Sue Leach-Ratliff
Sheraton Minneapolis West
(952) 593-0000
sueratliff@remingtonhotels.com

Update Date: Status, Type: Member, Planner
Changed Info:

Deb Loahr
Pearson AGS Globe
(651) 287-7604
deb.loahr@agsglobe.com

Update Date: Status, Type: Member, Supplier
Changed Info:

Cherri Macht
Flying Colors, Inc
(612) 752-0254
cmacht@flyingcolors.biz

Update Date: Status, Type: Member, Supplier
Changed Info:

Tom Miller
Blindside Conference Content Services
(218) 543-4198
tom@blindsideservices.com

Update Date: Status, Type: Member, Planner



MINNESOTA CHAPTER

Lapsed Member Report

6/1/08-6/30/08

page 3 of 3

Changed Info:

Kathleen Pace
Ernst & Young, LLP
(612) 371-6375
kathleen.pace@ey.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Renee Prunty
Corporate Event Magazine
(888) 235-6155
rprunty@corporateeventmag.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Diane Reardon Crawford
Carlson Hotels Worldwide
dreardon@carlson.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Brynn Schulz
Hyatt Regency Minneapolis
(612) 596-4661
bschulz@hyatt.com

Update Date:
Changed Info:

Status, Type: Member, Supplier

Winslow Spalding
EDG Productions
(952) 829-9495
win@edgproduction.com



MINNESOTA CHAPTER

Prospects –Report

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6/1/08-6/30/08

Name: Jodi Davis
Heard of us from:
Organization: JD Coaching & Consulting
Address: 49 4th Ave N, Ste 103
City, State ZIP: Minneapolis, MN 55401
Work Phone: (612) 845-6896
Work Fax:
E-mail:

Inquiry Date: 6/9/2008
Kit Sent Date: 6/9/2008
Status, Type: Prospect, Prospect

Name: Jeff Gassaway
Heard of us from:
Organization: Tampa Bay & Company
Address: 526 N Peoria St
City, State ZIP: Chicago, IL 60622
Work Phone: (312) 421-8634
Work Fax:
E-mail: JGassaway@visittampabay.com

Inquiry Date: 5/9/2008
Kit Sent Date: 6/9/2008
Status, Type: Guest, Guest

Name: Kevin Klein
Heard of us from: Called in to office
Organization: Old Log Theatre
Address: PO Box 250
City, State ZIP: Excelsior, MN 55331
Work Phone:
Work Fax:
E-mail: kevin@oldlog.com

Inquiry Date: 6/4/2008
Kit Sent Date: 6/9/2008
Status, Type: Prospect, Prospect

Name: Ryan Hanson
Heard of us from:
Organization: BeEvents
Address: PO Box 582237
City, State ZIP: Minneapolis, MN 55458
Work Phone: (612) 360-3180
Work Fax:
E-mail: ryan@beeevents.com

Inquiry Date: 4/21/2008
Kit Sent Date: 6/17/2008
Status, Type: Guest, Guest

Name: Matthew Wells
Heard of us from:
Organization: The Westin Minneapolis
Address: 88 S 6th St
City, State ZIP: Minneapolis, MN 55402
Work Phone: (612) 656-2366
Work Fax:
E-mail: mwells@westinmpls.com

Inquiry Date: 6/10/2008
Kit Sent Date: 6/17/2008
Status, Type: Guest, Guest

MN MPI Event Evaluation

MPI May Gala: *Artful Connections*

May 21, 2008

What do you think of the format for the Awards Dinner?

It would have been nice to have photos of all the persons up for each award. It was rather lengthy.

Great! It went quick. Appreciated the opportunity to network.

The format worked well this year. I liked that we ended early.

I did not like eating while watching the program. It was distracting from the program. I do not like that you keep taking away networking time from the suppliers. It would have been nice to relax, eat dinner, and socialize. I want to know why you didn't 'swear in the new board of directors? It was difficult for people to stand and be recognized while they were eating and I couldn't see who/where anyone was sitting. You forgot the 15 year members in the program and Ellie's company name was wrong on the slide. Why didn't the new President, Ann speak more about the future year and why didn't she close the program? In years past the board and chairs received gifts for their work. Don't you recognize volunteers for their efforts anymore?

It was great! The changes this year made the program the best ever.

It was great to be done early.

Great!

The event moved altogether too fast. It felt disrespectful of the awards and recognitions. I've always loved the gala because of the leisurely pace to honor our volunteers and celebrate. This year the event moved too fast.

Very well organized and Jan kept it moving nicely.

Format is ok - this year seemed a bit choppy and rushed.

Hmmmm!

I liked how quickly it moved along and that it was done during dinner. Unfortunately, in the setting it felt pretty spread out and the applause we lost in space, so it did not feel as intimate and special when someone receive their award.

I loved the format and liked being done early.

I think it was fantastic. Though I noted some minor issues below, it really was fantastic.

It was very nice.

I loved it.

Good.

Loved it.

IMS is a "tough" room for sound & I think Big Events did a great job with the audio. I got what they were trying to do with the "visual" and I've seen them do the multiple screen thing well, but this just didn't work for me. The atrium setting with sunlight still coming in didn't help. It was just awkward.

Considering the content we cut from the script, I think we could have taken a break for dinner. Obviously, we had the time. But I thought the format was great.

I liked the idea of having the program go on while dinner was being served. That being said though, I think it's harder on the staff serving dinner because they are trying so hard to make no noise, that it slows it down a bit.

Preferable to previous. Good show!

Seems to work perfectly.

Quick= Good

I really enjoyed it. Everyone did a great job of making the ceremony look and feel important.

It was a good format.

Overall, it was very good.

It was well done. This is my first awards dinner.

Very good, I liked the shortened format and more time for social and networking.

Wonderful, The Atrium and D'Amico are great!!!

I thought it was good. I liked how there was time to mingle before and after the event and that it was a short program.

Nice and short.

OK. Not sure what to suggest but it was hard to eat and clap so much! Nice job and lots of hard work by many. Appreciate the entire evening and all you do!

Nicely presented.

I love the cocktail/networking hour and the dinner that followed. By the time the dinner was over I was ready to leave, but it appeared that others stayed for the coffee and desserts.

I like the fact that we tried something new.

I liked the timing of the event.

The pauses were awkward

I thought it was great! I loved the casual feel of the event, and everything seemed to flow very nicely. I liked having dinner during the presentations.

I didn't like having the program while eating.

A great evening

It was wonderful nice but not over the top.

It was nice.

It was great to keep the evening so short, however, I don't think the awards had quite the same impact as some years.

Great format.

Great venue, great format.

Great venue, great format.

Are there any changes that you would make?

I would have started just a little bit later.

See above comments

No

Have the program first, then the dinner. Include the 'swearing in of the board'.

No.

No

None.

Go back to the pace of prior years. Don't serve such giant portions of meat; much was discarded. Skip brussel sprouts; many don't like them. Serve dessert with more flare, then skip the second dessert and coffee. Perhaps use some of the funds to serve wine at the table and slow things down.

I arrived with a friend just a little before 5 and the reception/networking was to begin at 5 - there was a lot of set up still going on. I would have tried to get the set up completed before guests arrived.

Highlight successes of committees a bit more - we had pictures taken of the committees at the all team mtg and they weren't even used. We should also have more photos from the past year to use in the slideshow at the end

I love it that we are exposed to new things and I am sure next year will have its own feel.

Keep the bar open longer before dinner.

Less small tables of 4 and more tables of 6-8. The lighting was a little awkward, it was hard to see the screens.

More than one bartender at the social hour.

The menu. The dinner was horrible!!!! Please offer a veg/less heavy option next year. Several attendees around me made the same comments--many of the plates were taken with a lot of food remaining...

No.

I absolutely think MPI needs to pay for wine with dinner or give two drink tickets for this specific meeting. Most monthly meetings are breakfast or lunch where drinking is not appropriate but since this one is after work, should be celebratory by nature of "awards" and the last one of the year, and, I think our chapter has enough financial security to afford it...I think there should have been drinks.

I mentioned it above. I thought the small desserts at the end were a nice touch for people sticking around. It encouraged networking.

More prompt food service.

I would have preferred that the presentation be separate from dinner. My chair faced the other direction towards the elevator and I felt I wasn't able to devote my attention to the honorees and recipients.

the screens were in the sun the whole time and I couldn't read them. Maybe would have flipped the direction of the front to the back.

No.

The food waste because of the menu choice was really bad. For \$45 I expected a better cut of beef than short ribs and nobody likes brussel sprouts. The event was wonderful, great planning and deliver - the entree gets an F.

Change the layout of the tables. For example, if there is a rectangle table, put one of the skinny ends towards the stage so everyone (except for the one person at the end) can see the stage). I saw so many people either not watching the presentation because their back was to the stage and they were eating or people who weren't eating because they were watching the stage. The purpose of having both things going on at the same time is so that we can enjoy them both at the same time.

darker space so the full effect of the AV could be experienced

None at this time.

Music during the nominations and background music during dinner and conversations.

Long awards program. Nice to recognize everyone but oh boy it was packed.

Loved IMS location and ambiance. Too bad that visuals were bleached out by sun.

I was personally uncomfortable eating when all of the presentations were going on. It felt like no one was paying attention to the program. We were recognizing and awarding our chapter members for a fabulous year. I think that we could have taken the time to focus on that.

I was sitting with my back toward the stage. Trying to eat, see the stage and clap was an awkward experience.

Menu.

Small change, but only two bartenders for 200+ people...there should have been 4; at least in the beginning

Maybe take a little break in the program to eat dinner without watching the award program. It is nice to talk to those at your table but a little hard to eat and listen, and I had to turn around to see.

No

Maybe time to talk/network during dinner

Tell all presenters to wait for applause to die down before they read their scripts - couldn't hear most of the winners' bios. Also, couldn't see the screens due to sunshine.

I know it's a trade off on time, but it would have been nice to have eaten and then had the program. It was hard to eat and pay attention to the winners and award comments.

Did you nominate someone for an award?

Yes: **10**

No: **40**

If not, why not?

New to group

No time.

I did not have the chance because of my schedule.

I have in the past and will in the future.

I am new and a student member. So I need to be involved a little longer and know people better to vote.

I did not have anyone in mind for any of the categories this year

I asked a few people if they would want me to nominate them and I never heard back from them. I have nominated in the past.

This was my first year with MPI and I wasn't sure what to base a nomination on vs. people who have earned the recognition in the past. I plan on nominating people next year.

Do not have enough knowledge yet of who everybody is to be able to make a fair decision.

I was in charge of the process.

If I were nominated it would probably be a supplier, as I'm just not very aware of what the other planners are doing. I guess just too busy doing my "thing." I have no reason for not nominating a supplier, other than just not getting it done. I will work harder at thinking and acting on that.

No excuse...it just got away from me.

I am new (few weeks).

Don't know many people yet.

This was my first experience at MPI.

Not a member.

I haven't been good at keeping up with the website and different opportunities that are on there, such as nominations.

I'm a new member and didn't know anyone.

Been busy starting up my business, I will nominate someone next year though.

Didn't really consider it.

Time.

Didn't know who to nominate. Don't know enough people.

I am new to MPI and didn't know much about it.

New to MPI, not familiar with members yet.

No good excuse...I simply didn't have the time to do it this year.

The deadline slipped by, no good excuse.

New member but I am working on a few for next year.

The time to do it just slipped by.

Did you feel that the EMPI Award Nominations are promoted well?

Limit the number of nominees per category.

Last year there was a list on the website of all those that were nominated. I didn't see that this year.

They may be promoted fine, but it was unclear to me why someone won their category. Maybe you said,

but I didn't hear - maybe because we were eating.

Yes.

Within MPI

Sure

Yes, I received many reminders via e-mail and I believe through the us mail along with organizers mentioning it at MPI meetings and events.

They are promoted well but seems like it is hard to get nominations which is sad - perhaps you can continue to build the value of the EMPI over time

Yes - Though it may be time to re-think award categories - perhaps fewer & shift focus from awards to Gala with music. Face it, the program is a yawn if you're not nominated - which is most of us!

I did not hear about them as soon as I have in the past, so it seemed a little weaker this year.

Yes.

Yes. I loved the invite I received in the mail. They were sophisticated looking and fun!

Yes

Yes

No

Yes

It could have been better. Use podium time at meetings and do the stickers again.

I can't really say. I'm sure in my case, I wasn't paying enough attention.

Not well enough.

I felt like there was less communication about the EMPI Awards this year.

They could have been promoted more.

Yes

Yes

Not really

Don't really pay much attention to this.

Yes

Yes.

Not particularly.

I think I saw something in one of the emails

Yes, but I think we should probably start publicizing this earlier in the year to keep the process in front of the chapter for a longer period of time.

N

Yes

Yes, very well

I know they were on the website and in the newsletter - I don't know how but think there might be better ways to promote it.

Yes

I think people need reminders all year long you may forget about a great event or location that you did in Sept. It may say this somewhere but is the year July 1 - May the year of the present or is it calendar then for sure you need to remind people don't forget your early in the year events

N/a

Yes

Yes

To new to answer.

What do you like best about the Awards Ceremony?

Recognition for work done.

Recognition for the leaders in the chapter.

I enjoy connecting with people and supporting those nominated.

The networking reception and dessert time.

To see our fellow colleagues recognized for their hard work.

Timing was great!

That it is our pinnacle event of the year.

Seeing who the faces are that belong to names I have heard many times. Also it was nice to see that so many companies support MPI. Had the sun not been so bright the different level of screen monitors was unique and I liked that set up.

It is an opportunity for the chapter to celebrate its accomplishments and for outstanding contributors to be recognized

Seeing familiar faces and visiting with all my MPI friends.

That everyone comes together to celebrate all of our accomplishments.

The meeting planner of the year and the meeting of the year awards

That it felt like a big deal, like the big award shows. It's so great to recognize those who have made our chapter a success.

It was impressive.

The awards and recognition

The recognition

The food, decor, flow of ceremony, timeliness of event...

I love honoring our own.

Seeing who everyone is!

The presentations are brief, but meaningful.

The decor - very tasteful.

The professionalism with the slideshow and everything.

The staging and integration of video and music to make the event look and feel like a Hollywood-esque awards ceremony.

The classiness of the event.

The decor was absolutely beautiful!

The opportunity to network

The venue.

The awards of course.

The awards were short :) and the atmosphere was great so we could chat afterwards.

That is was a short program.

Recognition for the committees, nominations and winners.

Seeing peers, having a chance to sit and relax.

The dinner was great! Always nice to meet new people, too!

Recognition of all of the work that the volunteers have done over the year.

I loved how you put the pictures up with the names this year. It was great to put a name to a face. I have seen some of these people or heard some names and putting them together was very appreciated. Loved the humor! Thought Jan did a GREAT job of moving the ceremony along and keeping us on time (or whoever did that).

Networking

I enjoyed the format, the diversity in the awards, and how nicely everything flowed.

Seeing friends - networking

Seeing everyone, networking and seeing members get awards and recognized for their efforts.

Meeting new people

The AV and Food was wonderful

Location was easy to get to, with good parking. I hadn't been there for a while so it was good to see it again.

Lots of recognition for the people who work hard for MPI.

I thought it was very well done. Classy!

ORGANIZATION	Excellent	Good	Fair	Not Good	Poor
Room layout	16	25	8	1	-
Quality of audiovisual equipment	16	23	11	1	-
Room temperature	21	27	2	1	-
Noise insulation	26	11	-	-	-

Other:

Too bad IMS can't put light-blocking shades on the skylights!

I'm sure the a/v was good staff, equipment etc., it was just too bad that there was so much natural light coming in that it made it hard to see the screens.

The AV equipment was great. The ambient lighting in the room made it difficult to fully appreciate.

Planning ahead for time of day, daylight and effect on AV equipment.

Hard to see screen with sun shining on it. Could it have been placed more strategically?

Venue was great but the AV was a challenge with the sun.

Way too hot in there!!

Portion of this session attended:

Half or less: **0**

More than half, but not all: **3**

All: **47**

Please note ways that this event good have been improved for you:

The choice of food was not the best. The ribs were not easy to eat and most people don't like brussel sprouts!

Doing the opposite of my answers to #1. Increase attendance to the event. You keep talking about how many more members we have each month, and yet this event always gets the same amount of people. Better marketing of the event. The program was not very well put together, for example: what does "chair student" mean? You forgot people and this is very disappointing to a volunteer

Better food. The dinner was awful. Brazed shortribs are a fall/winter meal - not late May. The risoto was like paste and brussel sprouts, really, out of all the vegetables b-sprouts are the least liked by most people! D'Amico should know better.

Find a way to recycle waste. I was told by two servers that the waste goes in the trash. See the Good Samaritan Law for help working with caterers.

Again the set up should have been completed prior to attendees arriving. I know this was probably due to the time MPI was allowed to come in and set up. I have heard the INMS has restrictions on when you can start your set up due to the businesses in the building.

look at better means to have the program and dinner served together - this can be a challenge to execute
Was really a unique set up and I thought it was fun.

The table I sat at, I had to sit with my back to the stage. I was difficult to eat and watch the presentation. So maybe the table could be set minus the seats that cause a guests to sit with their back to the stage. I've seen this done at some of our other events.

The event was flat for me this year...there just didn't seem to be much "energy". Maybe it was the large atrium space or the tables of 4 that didn't lend for much artful 'connections'. I think 4-tops would have been better for a networking event, not a sit-down awards dinner.

I think the meal could have been better. The meat selection seemed a bit odd for the event. That being said though, I still like being an attendee rather than the planner from time to time :)

Slightly later start.

The overall event was lovely. Some things that could have been improved . . . It was hard to see the screens due to the sunlight. I also felt the area for networking prior to the event was a bit congested.

Screen placement.

See food comment above

Tables turned vertically toward the speaker so more people could see the stage. Show photos of everyone mentioned.

as stated above

Provide one complimentary drink ticket for the reception.

More mainstream dinner - did not like at all! Clear plastic chairs uncomfortable. Table cramped. Two bartenders not sufficient. Waited quite a while in line for a drink.

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More mainstream dinner - did not like at all! Clear plastic chairs uncomfortable. Table cramped. Two bartenders not sufficient. Waited quite a while in line for a drink.

We may want to consider starting the program at 5:00 pm with awards, then dinner and networking through dessert. That gives everyone an opportunity to network at the dinner tables and after the program. Just another thought to change it up.

Just seating was awkward in many spots

The menu was not good. The spare ribs were fatty, and the rest of it was a very odd choice.

Screens were very hard to see with the lighting.

The after dinner mixing was not as conducive as it could have been as people stayed seated at their tables.

I am a:

Supplier: **18**

Other: **1**

Number of years in the meeting industry:

Less 2 : **4**

02 – 05: **6**

06 – 10: **15**

11 – 20: **15**

Over 20: **10**

Gender:

Female: **39**

Male: **10**

Please contact me regarding how I can become more involved in MPI:

Yes: **3**

No: **15**

If you answered yes above, please enter your name, e-mail address and phone number.

Jason Lowe, lowe@sunpack.com, 763-398-8630

Carol Siepka, carol.siepka@medtronic.com, (w) 763-526-0994 or (h) 763-434-2476

Michele Aldape, michelea@showcore.com, 651-994-1500



Meeting Recap 2004-2005

*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase
August 18, 2004		159	13	14	130	29	23	3	65	64	0	
September 15, 2004		110	18	7	84	26	23	1	40	44	1	
October 20, 2004		144	11	17	96	48	23	2	61	35	3	
November 17, 2004		135	20	13	100	35	23	2	62	37	1	
December 15, 2004		174	19	13	109	65	23	4	61	46	9	
January 19, 2005		123	9	10	89	34	17	1	56	30	9	
February 16, 2005		133	6	10	97	36	22	1	62	34	1	
March 16, 2005		131	6	6	87	46	22	13	40	49	0	36
April 20, 2005		127	15	2	88	39	22	1	51	47	0	
May 18, 2005		145	20	6	100	45	22	8	68	49	2	
Totals		1381	137	98	980	403	22	36	566	435	26	

Meeting Recap 2005-2006

*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase	Suppliers Showcase Lunch Only
August 17, 2005	209	129	24	11	104	25	22	2	58	44	2		
September 21, 2005	146	125	16	8	94	31	22	5	58	53	0		
October 19, 2005	182	157	23	19	121	36	22	3	76	59	2		
November 16, 2005	172	100	21	1	76	24	22	1	45	52	0		
December 21, 2005	219	202	19	13	155	65	22	6	89	71	4		
January 18, 2006	117	115	5	9	84	31	20	1	41	41	0		
February 16, 2006	149	129	19	10	103	16	24	3	52	41	0		
March 15, 2006	167	160	5	5	116	44	30	11	63	49	11	42	
Wednesday, April 19, 2006	155	132	20	14	105	47	24	10	53	47	1		
Wednesday, May 17, 2006	205	190	15	10	142	46	30	20	74	61	0		4
Totals	1721	1439	167	100	1100	395		62	609	518	20		

Meeting Recap 2006-2007

*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase	Suppliers Showcase Lunch Only
August 16, 2006	210	200	9	23	155	54	34	11	82	78			
September 20, 2006	131	106	19	7	101	18	20	2	49	54			
October 18, 2006	181	163	17	6	128	53	25	3	59	67			
November 15, 2006	172	164	17	10	125	47	30	7	63	62			
December 20, 2006	276	247	17	9	192	84	29	13	104	88			
January 17, 2007	167	153	12	4	113	54	16	4	65	53			
February 15, 2007	164	149	12	8	126	38	27	3	74	50			
March 14, 2007	177	161	9	5	125	52	15	16	125	50		51	4 (one walk-in)
April 18, 2007	155	126	19	5	125	30	13	4	63	61			
May 16, 2007	197	164	20	7	139	58	25	23	80	58			
Totals	1830	1633	151	84	1329	488			86	764	621		

Meeting Recap 2007-2008

*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase	Suppliers Showcase Lunch Only
August 15, 2007	164	127	16	8	99	28	29 of 45	3	49	48	5		
September 19, 2007	169	169	15	15	148	46	54	11	83	64	7		
October 17, 2007	287	237	30	19	177	145	51	30	76	74	11		
November 14, 2007	228	197	14	15	165	63	55	2	77	95	9		
December 19, 2007	304	249	30	16	214	90	56	3	120	99	9		
January 16, 2008	167	141	16	11	139	28	48	3	66	59	10		
February 20, 2008	238	210	19	10	143	43	36	16	91	75	13	55	5
March 19, 2008	216	198	18	12	136	80	45	11	71	73	9		
April 16, 2008	183	150	22	9	138	45	48	20	64	74	11		
May 21, 2008	226	199	26	8	161	65	46	20	89	67	15		
Totals													



Board of Directors 2007-2008

Executive Committee

July 8, 2008

President
Jan Tolle MacDonald, CMM, CMP

Dear Meeting Professionals International Board of Directors,

President Elect
Ann Margaret Young

Attached you will find the financial reports for the month and year ended June 30, 2008. Please review the attached and notify me of any changes that need to be made. Also, if you are aware of any outstanding invoices for the year that are not reflected in the financial statements please let me know. Once I receive word of changes to be made or approval of the draft, I will issue a final report for the year that can be used for tax preparation.

Immediate Past President
Michael Bergman

Vice President of Communications
Terrie Maley

A few notes about the attached:

Vice President of Education
Ellie Madson, CMP

Vice President of Finance
Jaimie Mattes

- The revenue and expenses related to the Annual Golf Fundraising Event have been recognized. This is reflected on the balance sheet and income statement.
- The expenses related to the MPI Leadership Conference have also been recognized in June.

Vice President of Leadership Development
Leslie Skyrms

Vice President of Membership
Liz Vardaman, CMP

Please let me know if you have any questions or concerns.

Board Members

Director of Community Outreach
Erin Feeney

Sincerely,

Director of Education
Brooke Stoeckel

Aimee Sandy
Director of Accounting
(651) 999-8984

Director of Finance
Marilyne Bouteiller, DOS

Director of Leadership Development
Tracey Smith, CMP, CMM

Association Manager
Maria Huntley

Meeting Professionals Int'l
Balance Sheet
June 30, 2008

ASSETS

Current Assets		
Operational Checking	\$	51,166.40
Wellsfargo Investment CD's		34,115.30
Accounts Receivable		9,342.88
Accts Receivable:Credit Cards		176.75
Prepaid Expenses		5,479.50
		100,280.83
Total Current Assets		
Property and Equipment		
		0.00
Total Property and Equipment		
Other Assets		
		0.00
Total Other Assets		
		0.00
Total Assets		\$ 100,280.83

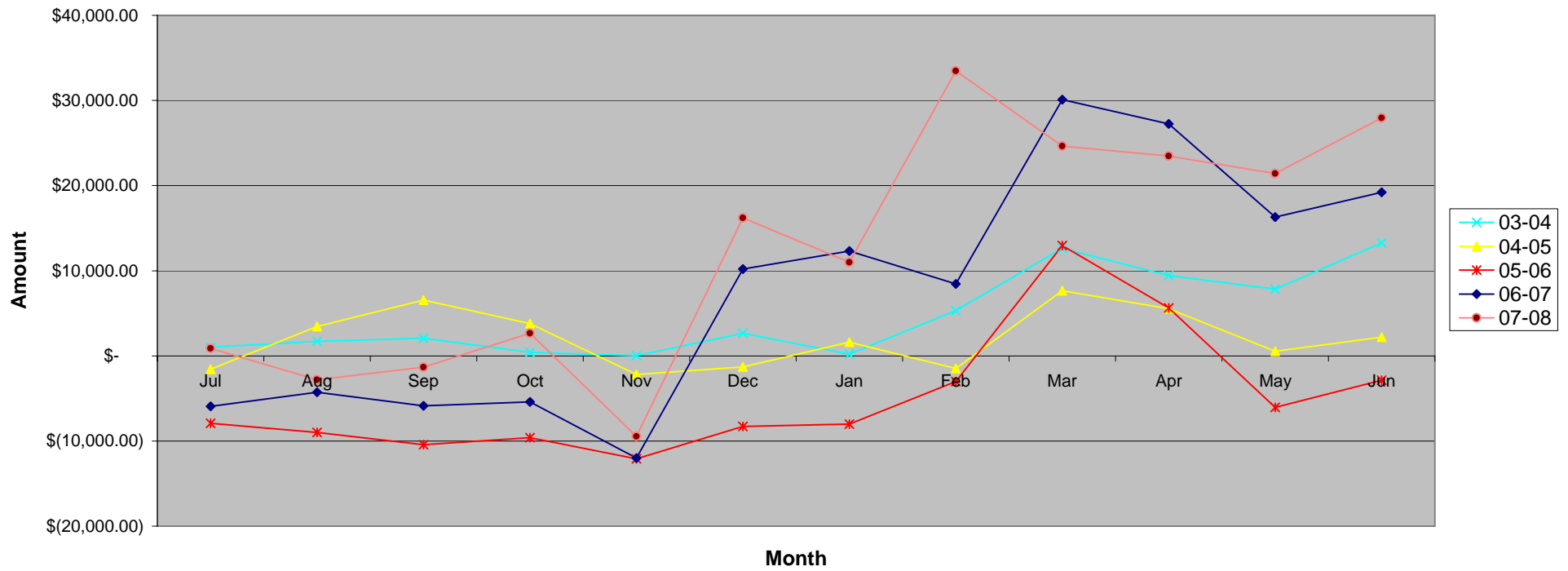
LIABILITIES AND CAPITAL

Current Liabilities		
		0.00
Total Current Liabilities		
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
		0.00
Total Liabilities		
Capital		
Begining Balance Earnings	\$	58,092.69
Scholarship Fund		14,234.91
Net Income		27,953.23
		100,280.83
Total Capital		
		100,280.83
Total Liabilities & Capital		\$ 100,280.83

Meeting Professionals Int'l
Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Membership Dues	\$ 170.00	\$ 23,239.50	25,840.00
Registrations	8,590.00	76,373.50	57,465.00
Registrations from Joint Event	0.00	3,785.00	0.00
Meeting Cards	0.00	15,275.00	13,000.00
Sponsorships	15,750.00	19,960.00	31,500.00
Exhibitor Fees	0.00	15,005.00	15,750.00
Silent Auction	0.00	24,491.50	17,500.00
Piggy Bank	0.00	1,877.27	1,500.00
Raffles	385.00	1,243.00	1,250.00
Donations	0.00	4,300.00	0.00
Advertising	1,267.00	4,182.00	8,000.00
Label Sales	100.00	550.00	850.00
Investment Income	22.91	1,584.02	1,500.00
Misc Income	0.00	502.19	0.00
Total Revenues	26,284.91	192,367.98	174,155.00
Cost of Sales			
Facility Fees	2,100.00	2,384.10	4,500.00
Catering	3,189.54	37,296.93	33,988.00
Equipment	0.00	0.00	2,400.00
Contract Program	0.00	20,365.05	26,350.00
Program Supplies	1,543.13	3,246.32	2,260.00
Program Printing	0.00	2,167.11	3,374.00
Program Postage	0.00	601.80	210.00
Program Advertising	0.00	32.15	0.00
Other Program Costs	0.00	8,208.85	1,500.00
Total Cost of Sales	6,832.67	74,302.31	74,582.00
Gross Profit	19,452.24	118,065.67	99,573.00
Expenses			
Contract Administration	4,429.00	53,491.58	53,430.00
Contract Services	51.28	1,603.15	420.00
Office Supplies	219.66	355.40	50.00
Printing & Copies	88.50	1,867.86	2,295.00
Telephone & Fax	0.57	144.28	50.00
Postage & Delivery	88.51	677.16	1,050.00
Meeting & Travel	5,557.66	13,454.18	17,195.00
Travel & Lodging	0.00	111.10	0.00
Bank & CC Fees	614.50	6,569.44	4,300.00
Scholarships	0.00	6,500.00	8,850.00
Volunteer Recognition	0.00	2,375.00	4,355.00
Chapter Recruitment	0.00	0.00	300.00
Insurance	32.25	387.00	400.00
Miscellaneous Expense	1,850.31	2,576.29	2,350.00
Total Expenses	12,932.24	90,112.44	95,045.00
Net Income	\$ 6,520.00	\$ 27,953.23	4,528.00

Meeting Professionals International Net Income Comparison



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
03-04	\$ 1,036.93	\$ 1,693.43	\$ 2,084.70	\$ 406.01	\$ 6.26	\$ 2,666.64	\$ 199.09	\$ 5,315.35	\$ 12,608.90	\$ 9,442.83	\$ 7,836.45	\$ 13,268.36
04-05	\$ (1,559.38)	\$ 3,448.40	\$ 6,557.81	\$ 3,778.61	\$ (2,199.04)	\$ (1,310.73)	\$ 1,614.25	\$ (1,480.06)	\$ 7,656.18	\$ 5,549.28	\$ 551.37	\$ 2,194.53
05-06	\$ (7,912.00)	\$ (9,005.00)	\$ (10,443.00)	\$ (9,612.00)	\$ (12,103.00)	\$ (8,283.00)	\$ (8,001.00)	\$ (3,017.00)	\$ 12,973.00	\$ 5,619.00	\$ (6,046.00)	\$ (2,874.00)
06-07	\$ (5,941.00)	\$ (4,285.00)	\$ (5,875.00)	\$ (5,401.00)	\$ (11,991.27)	\$ 10,207.14	\$ 12,303.00	\$ 8,458.00	\$ 30,109.00	\$ 27,238.11	\$ 16,292.64	\$ 19,225.84
07-08	\$ 869.81	\$ (2,795.53)	\$ (1,316.81)	\$ 2,650.94	\$ (9,438.59)	\$ 16,213.68	\$ 10,999.89	\$ 33,469.23	\$ 24,643.02	\$ 23,487.50	\$ 21,433.23	\$ 27,953.23

YEAR TO DATE

YEAR TO DATE

Meeting Professionals Int'l
100 Administration Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Donations	\$ 0.00	\$ 4,300.00	0.00
Label Sales	100.00	550.00	850.00
Investment Income	22.91	1,584.02	1,500.00
Misc Income	0.00	502.19	0.00
	<hr/>	<hr/>	<hr/>
Total Revenues	122.91	6,936.21	2,350.00
	<hr/>	<hr/>	<hr/>
Cost of Sales			
Catering	0.00	164.31	500.00
Other Program Costs - Admin	0.00	4,100.00	0.00
	<hr/>	<hr/>	<hr/>
Total Cost of Sales	0.00	4,264.31	500.00
	<hr/>	<hr/>	<hr/>
Gross Profit	122.91	2,671.90	1,850.00
	<hr/>	<hr/>	<hr/>
Expenses			
Contract Administration	4,429.00	53,220.54	53,148.00
Contract Services	0.00	922.10	0.00
Office Supplies	89.69	114.29	0.00
Printing & Copies	34.20	1,219.96	1,600.00
Telephone & Fax	0.57	144.28	50.00
Postage & Delivery	19.27	147.14	250.00
Meeting & Travel	5,458.17	13,052.97	15,620.00
Travel & Lodging	0.00	81.40	0.00
Bank & CC Fees	614.50	6,569.44	4,300.00
Volunteer Recognition	0.00	250.00	2,500.00
Insurance	32.25	387.00	400.00
Miscellaneous Expense	0.00	725.98	1,000.00
	<hr/>	<hr/>	<hr/>
Total Expenses	10,677.65	76,835.10	78,868.00
	<hr/>	<hr/>	<hr/>
Net Income	\$ (10,554.74)	\$ (74,163.20)	(77,018.00)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Meeting Professionals Int'l
201 Website Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Total Revenues	0.00	0.00	0.00
Cost of Sales			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
Expenses			
Contract Administration-Websit	\$ 0.00	\$ 89.24	0.00
Contract Services-Website	35.00	406.25	420.00
Printing-Website	0.00	0.20	0.00
Meeting & Travel-Website	0.00	0.00	75.00
Total Expenses	35.00	495.69	495.00
Net Income	\$ (35.00)	\$ (495.69)	(495.00)

Meeting Professionals Int'l
 202 Public Relations Income Statement
 For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Total Revenues	0.00	0.00	0.00
Cost of Sales			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
Expenses			
Contract Administration-PubRel	\$ 0.00	\$ 23.82	0.00
Contract Services-PublicRelati	0.00	70.40	0.00
Printing-Public Relations	0.00	1.30	10.00
Meeting & Travel-Public Relati	0.00	0.00	675.00
Total Expenses	0.00	95.52	685.00
Net Income	\$ 0.00	\$ (95.52)	(685.00)

Meeting Professionals Int'l
 203 Online Publications Income Statement
 For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Total Revenues	0.00	0.00	0.00
Cost of Sales			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
Expenses			
Printing-Online Publications	\$ 0.00	\$ 0.00	35.00
Meeting & Travel-Online Public	0.00	0.00	75.00
Total Expenses	0.00	0.00	110.00
Net Income	\$ 0.00	\$ 0.00	(110.00)

Meeting Professionals Int'l
 240 Community Outreach Income Statement
 For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Piggy Bank - Comm Relations	\$ 0.00	\$ 1,877.27	1,500.00
Total Revenues	<u>0.00</u>	<u>1,877.27</u>	<u>1,500.00</u>
Cost of Sales			
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>0.00</u>	<u>1,877.27</u>	<u>1,500.00</u>
Expenses			
Contract Services-CommunityRel	0.00	26.96	0.00
Office Supplies-CommunityRelat	0.00	0.00	50.00
Postage & Delivery-CommunityRe	0.00	0.00	100.00
Miscellaneous Exp.- Comm. Outr	1,850.31	1,850.31	1,350.00
Total Expenses	<u>1,850.31</u>	<u>1,877.27</u>	<u>1,500.00</u>
Net Income	<u>\$ (1,850.31)</u>	<u>\$ 0.00</u>	<u>0.00</u>

Meeting Professionals Int'l
 250 Sponsorship & Advertising Income Statement
 For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Sponsorships- Sponsorships/Ads	\$ 350.00	\$ 2,360.00	8,000.00
Advertising- Sponsorships/Ads	1,267.00	4,182.00	8,000.00
Total Revenues	<u>1,617.00</u>	<u>6,542.00</u>	<u>16,000.00</u>
Cost of Sales			
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>1,617.00</u>	<u>6,542.00</u>	<u>16,000.00</u>
Expenses			
Printing-Sponsorships/Ads	0.00	0.00	600.00
Postage & Delivery-Sponsor/Ads	0.00	0.00	250.00
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>850.00</u>
Net Income	<u>\$ 1,617.00</u>	<u>\$ 6,542.00</u>	<u>15,150.00</u>

Meeting Professionals Int'l
300 Membership Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Membership Dues	\$ 170.00	\$ 23,239.50	25,840.00
Total Revenues	<u>170.00</u>	<u>23,239.50</u>	<u>25,840.00</u>
Cost of Sales			
Equipment -Membership	0.00	0.00	900.00
Program Supplies-Membership	0.00	984.69	0.00
Total Cost of Sales	<u>0.00</u>	<u>984.69</u>	<u>900.00</u>
Gross Profit	<u>170.00</u>	<u>22,254.81</u>	<u>24,940.00</u>
Expenses			
Contract Administrartion-Mbrshp	0.00	11.26	90.00
Contract Services-Membership	0.00	14.00	0.00
Printing & Copies-Membership	47.90	364.20	0.00
Postage & Delivery-Membership	69.24	409.72	200.00
Meeting & Travel-Membership	80.00	126.07	150.00
Travel & Lodging-Mbrshp	0.00	16.49	0.00
Chapter Recruitment	0.00	0.00	300.00
Total Expenses	<u>197.14</u>	<u>941.74</u>	<u>740.00</u>
Net Income	<u>\$ (27.14)</u>	<u>\$ 21,313.07</u>	<u>24,200.00</u>

Meeting Professionals Int'l
410 Monthly Meetings Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Registrations-Monthly Meetings	\$ 1,590.00	\$ 68,493.50	57,465.00
Registrations from Joint Event	0.00	3,785.00	0.00
Meeting Cards- MonthlyMeetings	0.00	15,275.00	13,000.00
Sponsorship-Monthly Meeting	0.00	2,000.00	6,000.00
Exhibitor Fees- MonthlyMeeting	0.00	15,005.00	15,750.00
Total Revenues	<u>1,590.00</u>	<u>104,558.50</u>	<u>92,215.00</u>
Cost of Sales			
Facility Fees- MonthlyMeetings	0.00	284.10	0.00
Catering- MonthlyMeeting	0.00	33,943.08	30,388.00
Equipment- MonthlyMeeting	0.00	0.00	1,500.00
Contract Program Serv-MM	0.00	20,365.05	26,350.00
Program Supplies-MonthlyMeetin	0.00	666.92	2,060.00
Program Printing- MonthlyMeeti	0.00	2,167.11	3,124.00
Program Postage-MonthlyMeeting	0.00	601.80	110.00
Program Advertising - MM	0.00	32.15	0.00
Other Program Costs-MM	0.00	4,108.85	1,500.00
Total Cost of Sales	<u>0.00</u>	<u>62,169.06</u>	<u>65,032.00</u>
Gross Profit	<u>1,590.00</u>	<u>42,389.44</u>	<u>27,183.00</u>
Expenses			
Contract Administration-MM	0.00	146.72	192.00
Contract Services-MM	0.00	133.68	0.00
Office Supplies- MonthlyMeetin	129.97	241.11	0.00
Printing & Copying-Mo Mtgs	6.20	281.80	0.00
Postage & Delivery-MonthlyMeet	0.00	16.25	0.00
Meeting & Travel-MonthlyMeetin	19.49	275.14	400.00
Travel & Lodging-MonthlyMeetin	0.00	13.21	0.00
Total Expenses	<u>155.66</u>	<u>1,107.91</u>	<u>592.00</u>
Net Income	<u>\$ 1,434.34</u>	<u>\$ 41,281.53</u>	<u>26,591.00</u>

Meeting Professionals Int'l
710 Recognition Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Total Revenues	0.00	0.00	0.00
Cost of Sales			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
Expenses			
Printing- Recognition	\$ 0.00	\$ 0.00	50.00
Volunteer Recognition-Recognit	0.00	2,125.00	1,855.00
Total Expenses	0.00	2,125.00	1,905.00
Net Income	\$ 0.00	\$ (2,125.00)	(1,905.00)

Meeting Professionals Int'l
900 Foundation Income Statement
For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Registration- Foundation	\$ 7,000.00	\$ 7,880.00	0.00
Sponsorships- Foundation	15,400.00	15,600.00	17,500.00
Silent Auction- Foundation	0.00	24,491.50	17,500.00
Raffles - Foundation	385.00	1,243.00	1,250.00
Total Revenues	<u>22,785.00</u>	<u>49,214.50</u>	<u>36,250.00</u>
Cost of Sales			
Facility Fees-Foundation	2,100.00	2,100.00	4,500.00
Catering- Foundation	3,189.54	3,189.54	3,100.00
Program Supplies-Foundation	1,543.13	1,594.71	200.00
Program Printing- Foundation	0.00	0.00	250.00
Program Postage- Foundation	0.00	0.00	100.00
Total Cost of Sales	<u>6,832.67</u>	<u>6,884.25</u>	<u>8,150.00</u>
Gross Profit	<u>15,952.33</u>	<u>42,330.25</u>	<u>28,100.00</u>
Expenses			
Contract Services-Foundation	16.28	29.76	0.00
Printing & Copies- Foundation	0.20	0.40	0.00
Postage & Delivery-Foundation	0.00	104.05	250.00
Scholarships-Foundation	0.00	6,500.00	8,850.00
Total Expenses	<u>16.48</u>	<u>6,634.21</u>	<u>9,100.00</u>
Net Income	<u>\$ 15,935.85</u>	<u>\$ 35,696.04</u>	<u>19,000.00</u>

Meeting Professionals Int'l
 910 Past President Income Statement
 For the Twelve Months Ending June 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Total Revenues	0.00	0.00	0.00
Cost of Sales			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
Expenses			
Meeting Expense- Past Presiden	\$ 0.00	\$ 0.00	200.00
Total Expenses	0.00	0.00	200.00
Net Income	\$ 0.00	\$ 0.00	(200.00)