



Agenda  
MN MPI Board of Directors Meeting  
May 21, 2008  
2:15 – 3:45 p.m.  
International Market Square

Call to Order and Announcements

President's Report  
Education Report  
Membership Report  
Communications Report  
Community Outreach Report  
Financial Report  
Leadership Development Report

Consent Items

Approval of Board Minutes and TSR

Strategic Plan Review

Team in Review: Leadership Development

Discussion Items

*Discussion and approval of 2008-2009 Community Outreach Proposals for Charities*

Unfinished Business

Leadership Award – Leadership Committee  
Foundation Grant – Immediate Past President  
Business Edge, Inc Proposal

New Business

Board Retreat – President Elect  
Thank You Notes

Other Business

The next board meeting is **Tuesday, June 3<sup>rd</sup>** at 9:00 a.m. at the Oak Ridge Conference Center.  
Board reports will be given verbally at this meeting.

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Agreed Rules of Engagement

1. Come on time, end on time, stay focused throughout the meeting
2. Be respectful of others, focusing your attention on the individual who has the floor, always communicating in a positive manner with other board members.
3. Be engaged and be prepared with what is expected of you.
4. Promote a comfortable atmosphere of professional conduct.



Minutes  
MPI Minnesota Board of Directors Meeting  
April 16, 2008  
Edinburgh, Brooklyn Park

**Present:** Erin Feeney  
Leslie Skyrms  
Marilyne Bouteiller  
Tracey Smith, CMP, CMM  
Ann Young  
Jan Tolle MacDonald, CMM, CMP  
Jaimie Mattes  
Brooke Stoeckel  
Ellie Madson, CMP

**Absent:** Terrie Maley  
Liz Vardaman, CMP  
Michael Bergman

**Staff:** Maria Huntley

**Guests:** Jami Burbidge  
Emily Nelson  
Shawna Suckow

### **Call to Order and Announcements**

The meeting was called to order at 10:05 a.m. by President Jan Tolle MacDonald.

### **President's Report – Jan Tolle MacDonald**

The announcements from International were forwarded to all board members electronically prior to the meeting for review.

The May Gala and EMPI Awards will be held on May 21<sup>st</sup> at International Market Square. There will be a rehearsal for board members from 4:00 – 5:00 p.m., networking from 5:00 – 6:00 p.m. followed by dinner and awards from 6:00 – 8:00 p.m. An overview of individuals included in planning the event was provided. An update of the script and agenda for the evening was reviewed.

All board members were reminded and encouraged to submit old MPI pictures to Ann Margaret for use at the 30<sup>th</sup> Anniversary celebration next year.

The new member metric's for next year are in process and will be provided at the next meeting. Ann Margaret and Jan have been meeting monthly via conference call to discuss these metrics with our chapter business manager.

### **Education Report – Ellie Madson, VP Education**

There were 164 individuals registered for the event this morning. Attendees provided positive feedback. The committee is working on finalizing the details for the May Awards Gala. Of the \$3000 that was approved for CMP books at the last meeting, \$639 was spent. Denise Woods is already selling these books to recoup this expense. The CMP/CMM breakfast on May 1<sup>st</sup> will be another opportunity to sell these books.

### **Membership Report – Juli Wagner, Director Membership**

The recruitment committee is working on getting a MPI display from Freeman for the chapter to use at the trade shows. A proposal of the design options was passed around for board members to provide

feedback. The dates for next year's trade shows are being developed by Sue Hussman., The committee will be looking for a new recruitment chair for next year.

The retention committee continues to reach out to lapsed members each month. The series of letters that are sent out to all new members are being reviewed and updated at this time. The new member luncheon is next week with 44 new members registered to attend.

The student relations committee has been working hard to increase the visibility of MPI in colleges and universities.

The nominations for EMPI have all been received and the judges are meeting tomorrow to review and determine the winners for the awards. There was a recommendation that all chairs develop timelines for the programs/tasks that they work on to be able to hand off to new chairs in the future.

There was a request made that the committee share with the board the feedback that they are receiving about why members are not renewing their membership.

### **Communications Report – Terrie Maley, VP Communications**

No report at this time.

### **Community Outreach Report – Erin Feeney, Director Community Outreach**

The committee had a successful day raising about \$820 today with the Sun Country ticket raffle. The Cooks for Kids program is coming up in a week and a half. Co-chairs for the committee have been identified for next year. The committee is also talking about the 2008/2009 partners. The committee is going try to focus on a variety of different opportunities with different organizations. Please let the committee know if you have any suggestions for charities.

### **Financial Report – Jaimie Mattes, VP Finance**

For the month ending March 31, organization revenue was \$36,328, cost of sales \$4,704, and expenses of \$9,184 for a net income of \$22,469. The year-to-date revenue was \$134,706, cost of sales \$42,274, expenses are \$58,962 for a net income of \$33,469.

With KQ changing months this year – the chapter is slightly behind pace compared to last year. After today's program that was almost totally sponsored that should turn around. Jaimie provided a review of the position the chapter is as aligned to the budget that was set at the beginning of the year. The projection for year end is looking very positive.

There was discussion about what the chapter can do in the final three months of the year to promote sponsorship opportunities in an effort to try to meet the goals. The committee is looking at the development of online commercials as revenue opportunities for the chapter.

The committee has revamped the sponsorship program; information was distributed to the board on the updates to the program for 2008/2009. If board members have any feedback for this program please send it no later then the end of the day on Friday.

An update on the sponsorship recruitment for the golf tournament was provided. Currently almost all of the hole sponsors have been filled. The golf fees are \$60/person for the golf, cart, lunch and dinner.

To date there have been five scholarship applications submitted. Jaimie is working to put together the selection committee.

The committee is working on a wine sponsors for the May Awards Gala.

### **Leadership Development – Leslie Skyrms, VP Leadership Development**

The committee is working on the final details for the All Team Meeting in May.

June 5<sup>th</sup> is the Mentor Next Door program at the St. Paul Hotel with three panelists confirmed.

The Power of Two program is coming along; the committee is looking for more mentees for the program. Board members were encouraged to promote the program.

The committee is also working on board training for the incoming board members. They are looking at planning a board 101 session prior to the board retreat.

At the all team meeting, each team will be asked to provide a “report” on what their team accomplishments were for the year to incorporate recognition.

### **Consent Items**

*Jaimie Mattes made a motion to approve the March board minutes and the April TSR's, seconded by Ann Young. Following discussion, a vote was called; the motion was carried.*

### **Strategic Plan Review – President Elect**

The leadership development team has been a great help with the president elect tasks for this year. Ann has been able to attend at least one of each of the committee meetings.

June 3 & 4 board retreat is scheduled with a facilitator and facility in place. Chairs will be there all day on Wednesday June 4.

Ann has attended and participated in WEC and PEC this year. She has also helped with education plan for 2008/2009.

Chapter Exchange went well with Michigan.

Working on developing the details around the Chapter Leadership Conference.

Tasks lists for all the board members will need to be reviewed and updated. All chairs will also be asked to develop these by the board retreat in June, templates are available.

### **Discussion Items**

*None at this time.*

### **Unfinished Business**

*Leadership Award – Leadership Committee*

The award was presented to Staci Kavnsnik at the meeting this morning.

*Nominations Update – Immediate Past President*

There will be an announcement made in the next newsletter.

*Foundation Grant – Immediate Past President*

The development of the grant request is in process.

*EMPI Awards/Nominations – Membership*

Nothing additional to report.

*Partnerships for 2008/2009 Year – Education*

Added to education plan discussion.

### **New Business**

*2008/2009 Education Plan – Director Education*

A draft of the plan was distributed for review. Background information on the development of this plan was provided. There was discussion about a possible partnership with ISES at the April event and the guidelines for the partnership.

*2008/2009 Budget – VP Finance*

The budget template for 2008/2009 with actual through March 31<sup>st</sup> is ready for teams to start looking at numbers. The hope is that the budget for 2008/2009 is completed by the June board retreat. Board members were encouraged to start looking at historical numbers and think about plans for the upcoming year to start determining what the budget needs will be for the year. The final approved budget is due to International by the end of July.

*Review graphics for MPI Booth – Membership*

Options were distributed and feedback was requested.

*Thank You Notes*

**Other Business**

The next board meeting is **Wednesday, May 21<sup>st</sup>** at 2:00 p.m. at the International Market Square with a rehearsal at 4:00 p.m.

Board reports are due by noon on Monday, May 12<sup>th</sup>.

**Motion to Adjourn**

There was no further business and the meeting was adjourned at 11:25 a.m.

Respectfully submitted,

Maria Huntley  
MPI Minnesota Office

# MPI Minnesota Chapter

## Leadership Team Status Report

Date: May 2008

President: Jan Tolle MacDonald, [jtollemacdonald@bloomingtonmn.org](mailto:jtollemacdonald@bloomingtonmn.org)

President Elect: Ann Young, [ayoung@thedepotminneapolis.com](mailto:ayoung@thedepotminneapolis.com)

Immediate Past President Michael Bergman, [mbergman@helmsbriscoe.com](mailto:mbergman@helmsbriscoe.com)

		Budget	Completion Date	% Complete	Responsible Party
Strategic Goal #1	Lead the Board of Directors and Committee Chairs in their efforts to increase volunteer participation, recognition and leadership development.				
Action Item 1.1	Have a board member greet attendees at monthly meetings		5/31/08	85%	All
Strategic Goal #2	Increase communications and collaborations between teams to assist in the implementation of the Minnesota Strategic Plan.				
Action Item 2.2	Participate as a Committee Liaison by attending at least one meeting of each committee.		6/30/08	90%	PE
Action Item 2.3	Place monthly phone calls to new members welcoming them to the chapter and recruiting new volunteers.		6/30/08	90%	PE
Strategic Goal #3	Provide leadership succession development to support the advancement of the Minnesota Chapter				
Action Item 3.1	Develop Past Presidents Advisory Council	\$200	6/30/08	10%	IPP
Action Item 3.2	Implement new election process and have at least two candidates per open board position		1/31/08	100%	IPP
Action Item 3.3	Conduct leadership board session - an informational overview of becoming a board member/leader.		1/31/08	100%	IPP
Action Item 3.4	Hold three Leadership Skills/Professional Development Sessions.		6/30/08	80%	IPP
Strategic Goal #4	Increase communications between MPI International and the Minnesota Chapter. Work to increase communications and collaboration with related local industry associations.				
Action Item 4.1	Conduct three Executive Committee Meetings.		6/30/08	66%	Pres.
Action Item 4.2	Share International announcements in the President's board report, monthly meetings, and <i>NewsNotes</i> and <i>The Meeting of the Minds</i> newsletter.		6/30/08	85%	Pres
Strategic Goal #5	Evaluate, create, implement and monitor leadership task force to gauge feasibility for chapter				
Action Item 5.1	Add leadership board position to increase qualified candidates to the board		6/30/08	100%	Pres
Action Item 5.4	Develop recommended changes to bylaws for review by International.	\$100	12/31/07	100%	Pres

### Leadership Team activity this month:

P/PE – Attended All Team Meeting

P/PE – Attended April Board & Monthly Meeting

P/PE – Attended new member lunch

P/PE - CBM Monthly Call

P – Attended several May Gala Planning meetings

PE – Met with VP & Dir of Education to review 08-09 monthly programs

### Action taken by Leadership Team that specifically supports chapter strategic plan:

All activity supports the plan

Leadership Team requests the following board motion/action:

Upcoming team plans:

Leadership Team needs for this month's chapter meeting:

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## Leadership Development Team Status Report

Date: April 2008

Position/Name/Email: Vice President Leslie Skyrms and Director Tracey Smith, [lskyrms@amicusbc.com](mailto:lskyrms@amicusbc.com), [Tracey@GarrettSpeakers.com](mailto:Tracey@GarrettSpeakers.com)

Strategic Goal #1	Text - To provide education on the importance of mentoring relationships, real life examples of mentoring and to further explore what a formal mentoring program could look like for the Mpls-St Paul MPI chapter.	Budget	Completion Date	% Complete
Action Item 1.1	Develop 3 Mentor Next Door Programs to further educate members on "Mentoring" and the benefits of being involved in a mentoring relationship. These programs would occur in Fall/Winter/Spring Quarters. We would attempt to engage senior level planners/suppliers to be part of these events as panelists/speakers/presentations. The goal would be to get sponsorship dollars/meeting fee collected to offset hard costs. (\$1400 per event to pay for food and beverage \$700 - this assumes \$15 for 45 guests, AV \$200, Room Rental \$200, Linens \$100, Gifts for panelists \$100, marketing (flyer, email blast) \$75, program printing costs \$25) * Anticipated sponsorship/meeting fee dollars would cover costs. In the past we have charged \$30 per person and on an average, have collected approximately \$1200 per event. Average attendance has been around 40 attendees.	0.00	5/31/08 Now 6/5/08	75%
Action Item 1.2	College Roundtables moved to membership			
Action Item 1.3	Research and develop a formal mentoring program for current MPI members who are looking to move into a leadership role.	\$0	5/31/08	100%
Strategic Goal #2	Provide leadership succession development to support the advancement of the Minnesota Chapter.	Budget	Completion Date	% Complete
Action Item 2.1	Conduct meeting with all committee chairs to get input and approval of proposed program(s). Will need a venue for the meeting and possibly food & beverage. Could be done in concurrence with the August meeting.	\$0	?	100%
Action Item 2.2	Develop proposal for leadership development program(s) for the chapter. Proposal will be circulated for review prior to September board meeting, where a motion will be made to approve the program.		9/10/07	100%
Action Item 2.3	Make determination of need for board-level leadership to oversee Leadership Development for entire chapter. From here, develop recommended changes to bylaws for review by International. Follow through to vote by chapter members.	\$100	9/19/07	100%
Action Item 2.4	Develop and write leadership guidelines, to include job descriptions, for the chapter. Have this document ready for the first Mentor Next Door event in October. Print hard copies and post on website.	\$200	9/15/07	100%
Action Item 2.5	Develop and write testimonials of each Board member, and include comments from their employers. Post on website.	\$100	12/31/07	20%
Action Item 2.6	Develop collateral (web-based) for members to justify joining/renewing membership in MPI and to show benefits of taking on a leadership role (letter to their boss).	\$200	1/15/08	0%

**Leadership Team activity this month:** All-Team Committee Meeting is scheduled for May 7 at Dave & Busters in Maple Grove. John Cosgrove is providing his Trivia Challenge and we will celebrate the contributions of our volunteers with team highlights and gift cards.

**Action taken by Leadership Development Team that specifically supports chapter strategic plan:** Sent thank-you email note to Melting Pot and asked if they are interested in sponsoring next year's Leader of the Month awards.

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Leadership Team requests the following board motion/action:

**Upcoming team plans:** Mentor Next Door II is scheduled for June 5 at the St. Paul Hotel. Panelists are Michelle Ledell, OptimumHealth Financial Services; Amy Brenengen, Director, Office on the Economic Status of Women; Lori L. Jacobwith, Aporte (Sustainable Strategies Workshops); Debbi Thuringer, owner of Maddens on Gull Lake; and Jodi Davis, JD Coaching and Consulting. The event will begin with networking at 4:30 pm, program from 5:30 - 6:30, and then prize drawings until 7pm. Announcement posted on website and scheduled for NewsNotes.

Leadership Development Team needs for this month's chapter meeting: [Announcement regarding Mentor Next Door at May Gala?](#)

Additional comments:

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## Community Outreach Committee Team Status Report

VP of Finance: Jaimie Mattes, [jmattes@helmsbriscoe.com](mailto:jmattes@helmsbriscoe.com)

Director of Community Outreach: Erin Feeney, [erin.feeney@hilton.com](mailto:erin.feeney@hilton.com)

Chair: Emily Nelson, [enelson@umn.edu](mailto:enelson@umn.edu)

Date: May 11, 2008

Strategic Goal #1	Create opportunities for MPI members to become involved in activities that support a charitable organization throughout the year.	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Select a charitable organization to partner with for 2007-08.		7/18/2007	100%	Erin Feeney
Action Item 1.2	Contact existing and new volunteers to join and build committee to ensure participation.		7/31/2007	100%	Emily Nelson
Action Item 1.3	Determine three projects/activities for volunteer involvement throughout the year and select sub-chairs and sub-committees for each project.		8/1/2007	100%	All Committee
Action Item 1.4	Recruit additional active and non-active members to support these projects at the August Kick off meeting.		8/15/2007	100%	Erin & Emily
Action Item 1.5	Promote charitable partnership at a monthly meeting to create volunteer awareness of the organization and volunteer opportunities.		9/19/2007	100%	All Committee
Strategic Goal #2	Create a stronger awareness within the community of MPI - as well as outside of MPI - regarding charitable projects MPI will be involved in throughout the year.				
Action Item 2.1	Appoint one volunteer per sub-committee to act as the PR liaison for their specific project.		8/1/2007	100%	Erin & Emily
Action Item 2.2	Co-Chairs will provide a recap/summary of all project successes at the end of the year.		4/30/2008	80%	Emily
Action Item 2.3	Maintain Community Outreach information for web page publication about feature projects, volunteers, successes and opportunities.		4/30/2008	100%	Sub-Committee Chairs
Action Item 2.4	Write personal "thank you" notes to recognize MPI volunteers following each project.		4/30/2008	100%	All Committee
Strategic Goal #3	MPI MN Chapter will partner with a charitable organization to raise funds for the charity. We will donate a portion of the proceeds to the charity and retain a portion to maintain administrative costs.				
Action Item 3.1	Have piggy bank collections at monthly meetings to generate funds for the non-profit partnership.		4/16/2008	100%	Sub-Committee Chairs
Strategic Goal #4	Develop and implement a succession plan within Community Outreach and we will recruit 2 new members.				
Action Item 4.1	Talk about leadership roles and opportunities within MPI at monthly committee meetings.		4/30/2008	100%	Erin & Emily
Action Item 4.2	Recruit co-chairs for 2008-09.		4/30/2008	100%	Erin & Emily
Action Item 4.3	Hold a leadership transition meeting of past director and chairs with new director and chairs.		5/22/2008	0%	Erin & Emily
Action Item 4.4	Maintain Director Task List.		5/15/2008	100%	Erin
Action Item 4.5	Maintain Co-Chair Task List.		5/15/2008	100%	Emily

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Action Item 4.6	Volunteer recognition at May All-Team Meeting.		5/21/2008	100%	Erin
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## Community Outreach Team activity this month:

**Pop Tab Collections:** collected 120 pounds to date - Goal was 200 pounds.

**Piggy Bank Collections:** We are currently at \$1820.00 since the April Meeting. Steve DeVries is planning on matching funds again in 2008 starting at \$2000.00 and over, dollar for dollar. Next time anyone sees Steve, please tell him thank you for his generous donation. Our goal was \$2000.00 for the year; we have fallen a bit short and will be placing a red pig bank on the registration table for a last push to meet the goal.

**Cooks for Kids:** The dates were April 27 Brunch, April 28-30 Dinner at the Ronald McDonald House in Minneapolis. We had successful volunteers again this year for the event. We collected food and monetary donations and fulfilled each date. We had over 230 volunteer hours committed with a savings of over \$1400.00 to the families for meals. Way to Go. Thank you.

**RMH Golf Tournament:** August 4, 2008 - Golden Valley Country Club. Sub-Chairs will be working with the RMH on volunteer only opportunities. We are still waiting to hear if volunteers are still needed. More information will be sent following word.

## Action taken by Community Outreach Team that specifically supports chapter strategic plan:

- Discussed leadership roles at committee meeting and introduced co-chairs for 2008-2009 - Kyle Hurwitz (Radisson University Hotel - Minneapolis) and Katy Riley (Radisson Bloomington Mall of America).

## Community Outreach Team requests the following board motion/action:

- Discussion and approval of 2008-2009 Community Outreach Proposals for Charities.

## Upcoming team plans:

- We will be putting together a recap of successes for the year for the next newsletter.
- Work on specifics for 2008-2009 with charities

## Community Outreach Team needs for this month's chapter meeting:

- We would like to place one large red pig bank on the registration table for one last push to make our \$2000.00 goal.
- No table required.

## Additional comments:

- Thank you to the Board for your support and leadership this year to continue on the success of the Community Outreach Committee and the Ronald McDonald House over the last 2 years.

# MPI Minnesota Chapter

## Communications Team Status Report - 2007-2008

Date: May 12, 2008

Position/Name/Email:

VP: Terrie Maley tmaley1@comcast.net

Director:

PR-External Co-Chair: Victoria Marley victoria@twinwest.com

PR-External Co-Chair: Blaze Driscoll blaze@blazedriscoll.com

PR-Internal Chair: John Cosgrove john@cosgrovetriviachallenge.com

Website Chair: Hanna Werner hwerner@minncle.org

Strategic Goal #1	PR-INTERNAL: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events to MPI members	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Broaden scope of content and contributors to the publications (MOTM, Meeting Minders, NewsNotes)	\$0.00	June 1, '08	100%	PR-Internal Committee
Action Item 1.2	Make MOTM more interactive (FUN!) and promote Buy MPI	\$0.00	June 1, '08	100%	PR-Internal Committee
Action Item 1.3	Encourage more committee involvement	\$0.00	June 1, '08	100%	PR-Internal Committee
Action Item 1.4	Get feedback on improvements for the newsletter	\$0.00	Sept. 30, '07	100%	PR-Internal Committee
Action Item 1.5	Update the timeline of deadlines for MOTM, Meeting Minder and NewsNotes; Send it to all committee chairs, Directors and VPs	\$0.00	July 15, '07	100%	PR-Internal Committee
Strategic Goal #2	PR-EXTERNAL: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events to the media and other external contacts				
Action Item 2.1	Update and improve key PR documents and tools: <ul style="list-style-type: none"> <li>- Create on-line Press page</li> <li>- Update Media list twice a year</li> <li>- Update process description and timeline for media coverage</li> </ul>	\$0.00	June 1, '08	100%	PR-External Committee
Action Item 2.2	Improve access of committees to services of public relations committee: <ul style="list-style-type: none"> <li>- Update the Communications Action Form and educate committees and members on how to use the form</li> <li>- Recruit one individual on each team to act as communications liaison to alert PR committee of important information/messages and provide information and resources</li> </ul>	\$0.00	Sept. 30, '07	100%	PR-External Committee
Action Item 2.3	Build stronger relationships with media people. <ul style="list-style-type: none"> <li>- Invite and have at least six members of the press as guests at three or more MPI meetings</li> <li>- Maintain communication with the press throughout the year</li> <li>- Promote Buy MPI within press releases</li> </ul>	\$0.00	June 1, '08	100%	PR-External Committee
Action Item 2.4	Promote MPI-MN in related association publications	\$0.00	June 1, '08	100%	PR-External Committee
Strategic Goal #3	WEBSITE: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events on MPI-MN's website				
Action Item 3.1	Create and maintain an updated Events Calendar to include MPI national and international events, MPI-MN events, committee and board meeting dates and locations and special events.	\$0.00	Dec. '07	100%	Website Committee
Action Item 3.2	Maintain updated pages throughout website using information from all committees. Create a schedule for committees on when they	\$0.00	Dec. '07	100%	Website

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	should be reviewing their content on the website and when to send updates to the web site committee.				Committee
Action Item 3.3	Add BOD testimonials to the website.	\$0.00	June 1, '08	100%	Website Committee
Action Item 3.4	Work with NS to determine feasibility of committee pages on the website.	\$0.00	Dec. '07	100%	Website Committee
Action Item 3.5	Review new job board for decrease/increase after we start charging non-members for postings	\$0.00	Dec. '07	100%	Website Committee
Strategic Goal #4	VP: Provide timely and information coverage and promotion of newsworthy MPI projects, programs and events				
Action Item 4.1	Help assure successful succession planning: -Update Leadership Succession tasks lists for VP, Director and Committee Chairs	\$0.00	June 1, '08	100%	Terrie
Action Item 4.2	Continue to recruit committee members and identify those interested in chair and BOD positions	\$0.00	June 1, '08	100%	Terrie
Action Item 4.3	Develop the communications team and improve its effectiveness: -Devise and enact strategies to recruit and retain communications team volunteers -Discuss upcoming events/projects and determine how to promote them most effectively.	\$0.00	June 1, '08	100%	Terrie
Action Item 4.4	Promote "Buy MPI"	\$0.00	June 1, '08	100%	Terrie

## Communications Team activity this month:

**PR-INTERNAL:** Committee continues to find topics for articles and contact members for ideas and submissions.

\*\*John Cosgrove has agreed to chair the committee again next year!\*\*

**PR-EXTERNAL:** Committee continues to build relationships with media including MPI International even over the coming summer months.

\*\*Blaze Driscoll has agreed to chair (solo) the committee again next year!\*\*

**WEBSITE:** Committee continues to copy MPI Int'l w/postings to our local Calendar of Events and updating the calendar as soon as new events are scheduled.

\*\*Amy Huston, formerly of the PR Internal Committee, has agreed to chair the committee next year!\*\*

**VP:** Had a wonderful "extra" year as VP of this GREAT team! Had many challenges (and a bit more work!) without a director but we were able to accomplish all of our goals.

Will work with new director and VP on transitioning to their new roles.

# MPI Minnesota Chapter

## Education Team Status Report

**Date:** May 2008

**Vice President:** Ellie Mason, madson@acainternational.org

**Director:** Brooke Stoeckel, brooke@visitminneapolisnorth.com

**Education Co-Chair:** Dawn Olson-Wallerus, dolson-wallerus@thedepotminneapolis.com

**Education Co-Chair:** Staci Kvasnik, SKvasnik@metroconnections.com

**CMP Chair:** Denise Woods, dwoods@agcmn.org

**KQ Chair:** Stephanie Ripley, stephanie.ripley@hotmail.com

**KQ Co-Chair:** Sean Schuette, sschuette@intrinsec.com

Strategic Goal #1	Plan and execute ten programs for the 2007/2008 fiscal year that provide professional development and networking opportunities to all levels of membership.	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Develop a theme to give the Education programs a cohesive message.	\$0.00	August 2007	100%	Ellie
Action Item 1.2	Utilize Platinum series to bring in two high level speakers.	\$1200	March 2008	100%	Ellie
Action Item 1.3	Complete and file the Monthly Meeting workbook for each program.	\$0.00	May 2008	100%	Brooke
Action Item 1.4	Streamline podium announcement process.	\$0.00	September 2007	100%	Ellie
Action Item 1.5	Encourage speakers when appropriate to provide handouts and take-away materials to enhance the learning.	\$1000	May 2008	100%	Ellie/Brooke
Action Item 1.6	Determine what associations we should partner with for the 2008-2009 calendar year.	\$0.00	March 2008	100%	Brooke
Action Item 1.7	Increase monthly meeting cards to 40 by the end of the fiscal year.	\$500	May 2008	100%	Ellie/Brooke
Action Item 1.8	Develop a promotional item to enhance overall attendance at monthly meetings.	\$1500	August 2007	100%	Ellie
Action Item 1.9	Develop a succession plan to also educate the incoming Director on what their role will be as Director and VP of Education in the 2008-2009 calendar year.	\$1500	May 2008	75%	Brooke
Action Item 1.10	Set a standard procedure for payment when partnering with other associations.	\$0.00	October 2007	100%	Ellie
Action Item 1.11	Focus on utilizing MPI MN members for monthly meetings when able.	\$0.00	May 2008	100%	Ellie/Brooke
Action Item 1.12	Continue to move forward with the Affinity Program and increase attendance to 20 people.	\$250	May 2008	50%	Sue Daly
Strategic Goal #2	Sustain our current suppliers at the showcase and increase planner attendance by 50 people over the previous year for a total of 100 planners.				

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Action Item 2.1	Partner with the membership and communication committees to increase student attendance to 10.	\$0.00	February 2008	100%	KQ Team
Action Item 2.2	Provide different levels of education to appease all levels of membership (i.e. Senior Level Track).	\$10,000	February 2008	100%	KQ Team
Action Item 2.3	Move the event to February based on the results of the evaluation sent to planners after KQ 2007.	\$0.00	August 2007	100%	Ellie
Action Item 2.4	Adjust pricing structure to appease planners, suppliers, students and non-members.	\$0.00	September 2007	100%	KQ Team
Action Item 2.5	Provide the membership committee with a script to market the February KQ call-around.	\$0.00	February 2008	100%	KQ Team
Action Item 2.6	A personal hand-written invitation sent to all MPI MN planners to encourage attendance at KQ 2008.	\$110	February 2008	100%	Education Committee
<b>Strategic Goal #3</b>	<b>Increase awareness of the Certification Programs and give support to those who have established this designation.</b>				
Action Item 3.1	Update the list of individuals with certifications on the MPI MN website.	\$0.00	May 2008	100%	Ellie
Action Item 3.2	Schedule an information session on CMP and CMM certifications.	\$0.00	May 2008	100%	Denise
Action Item 3.3	Plan a CMP and CMM private breakfast to reward our members for their certifications.	\$1000	May 2008	100%	Denise/Ellie
Action Item 3.4	Revise CMP study guide based on changes mandated by CIC.	\$1000	January 2008	100%	Denise
Action Item 3.5	Hold CMP boot camp two times in the program year if applicable with test takers.	\$0.00	May 2008	100%	Denise

## Action taken by the Education Team that specifically supports chapter strategic plan:

Brooke Stoekel and Ellie Madson met with Jaimie Mattes and Shawn Suckow to discuss the RFP process for the upcoming year. The RFP has been sent out and Shawn will work with Brooke on selecting venues.

Ellie Madson attended the New Member Lunch on Thursday, April 24, to represent the Education committee.

Ellie Madson participated on a conference call in helping decide the winners for the scholarship awards to be handed out at the May Gala.

Ellie Madson, Staci Kvasnik and Ryan Hanson met on Friday, April 25<sup>th</sup> to confirm all the May Gala details on our end.

Ellie Madson sat in on the MPI International webinar for the Education committee on Tuesday, April 29<sup>th</sup>.

The May Gala committee met on May 1<sup>st</sup> and Jan's office to finalize all the logistics and review the progress for the evening.

The CMP/CMM Recognition Breakfast was held on May 1<sup>st</sup> at the Westin Minneapolis. Denise Woods led the event with a few announcements, but this was more for recognition and thanking them for their dedication to our industry.

# MPI Minnesota Chapter

The All Team Committee Meeting was held at Dave and Busters on May 7<sup>th</sup>. Our committee discussed the May Gala and areas that we will need help along with the plan for the upcoming year.

The revised CMP study materials will be completed by mid-May and will be used at the June CMP boot camp. Just about all the books we purchased ahead of time have been re-sold.

Brooke Stoeckel, Ellie Madson and Staci Kvasnik plan to meet the end of May to discuss the succession plan for next year.

**Education Team requests the following board motion/action:**

**Upcoming team plans:**

**Education Team needs for this month's chapter meeting:**

**Additional comments:**

# MPI Minnesota Chapter

## Finance and Strategic Alliances Team Status Report

Date: May 2008

VP: Jaimie Mattes, [jmattes@helmsbriscoe.com](mailto:jmattes@helmsbriscoe.com)

Directors: Marilyne Bouteiller, [mbouteiller@cpmssp.com](mailto:mbouteiller@cpmssp.com)

Chairs: Kelly Kellin, [kellyk@apnadvantage.com](mailto:kellyk@apnadvantage.com); Nicole French, [nfrench@premiertrans.com](mailto:nfrench@premiertrans.com)

Strategic Goal #1	Raise \$13,000 in Advertising and Sponsorships	Budget	Completion Date	% Complete	Responsible Party
Action Item 1.1	Establish three (3) Long term Corporate Partnerships 1.1a Tourism/Destination Partnership, Corporate Partner, etc.		6/08	10%	Jaimie
Action Item 1.2	Create Collateral Materials to Promote Initiatives	\$200	12/07	25%	Jaimie
Action Item 1.3	Market to 2 <sup>nd</sup> and 3 <sup>rd</sup> Tier Cities		6/08	0%	Jaimie
Action Item 1.4	Contact Non-Traditional Sponsors (Local and National)		6/08	25%	Jaimie
Strategic Goal #2	Add One (1) Additional Scholarship				
Action Item 2.1	Develop a selling tool to present to Organizations about MPI and the Scholarship Program and ask that they Sponsor the cost of the Additional Scholarship		March 2008	0%	Marilyne, Kelly, Ellie
Action Item 2.2	Contact Corporations to Possible Implement a Corporate Sponsored Scholarship		January 2008	0%	Marilyne, Kelly, Ellie
Action Item 2.3					
Strategic Goal #3	Raise \$17,500 in Silent Auction Revenue				
Action Item 3.1	Increase the Number of Items by 5% over 2006		December 2007	100%	Marilyne, Kelly, Ellie
Action Item 3.2	Encourage and Solicit Non-Member Attendance		December 2007	100%	Marilyne, Kelly, Ellie
Action Item 3.3	Explore On-Line Auction and "Buy It Now" Opportunities	\$500	December 2007	100%	Marilyne, Kelly, Ellie
Action Item 3.4	Tap into other Chapters and Obtain Donations		December 2007	100%	Marilyne, Kelly, Ellie
Action Item 3.5	Bundle Items to create more attractive Auction Items		December 2007	100%	Marilyne, Kelly, Ellie
Strategic Goal #4	Grow Revenue for Annual Golf Tournament by 15% over Previous Year				
Action Item 4.1	Increase Planner Participation by only Charging Hard Costs		June 2008	50%	Marilyne, Kelly, Jean
Action Item 4.2	Promote Dinner/Auction Only Option	\$200	June 2008	75%	Marilyne, Kelly, Jean

# MPI Minnesota Chapter

Action Item 4.3	Increase Sponsorship Opportunities		June 2008	100%	Marilyne, Kelly, Jean
Strategic Goal #5	Decrease Chapter Expenditures by \$1500 for 2007-2008				
Action Item 5.1	Educate Committee Members to ask for Sponsorship Dollars vs. Paying for Items Needed		May 2008	100%	Jaimie
Action Item 5.2	Understand more fully what each committee's expenditures are for and find ways to decrease the dollars spent		November 2008	95%	Jaimie

## Finance Team activity this month:

The Finance Team discussed the Golf Tournament, only 5 sponsorship opportunities are left for sale. Kelly and Jean are working on finding the last sponsors. Box lunches will be delivered on the course. We should be able to start the Award ceremony and reception by 3.00 pm and people should be able to be home by 6.00 pm. The price MPI will be paying for the event is \$62.00 per person including the Golf Cart and reception. Kelly is starting to assign tasks for the day of the event and finding volunteers to help. We are doing a call program this week to solicit registration for players. At this time we only have 8 that have registered.

We also are starting to look at committee chairs for next year. Jennifer Ruthig and Louise Dillon have expressed some interest at this time. Shawna Suckow will be our Sponsorship Chair. Sean and Marilyne will meet with Shawna at the end of the month of May to discuss budget revenue from sponsorship as well as putting the sub-committee together to help Shawna.

We invited the Committee chairs to the June Board Retreat.

## Action taken by Finance Team that specifically supports chapter strategic plan:

By raising our sponsorship rates for this years' tournament we are supporting the Strategic Plan in making our Financial Goals for the upcoming year.

Shawna Suckow completed the RFP and Sponsorship Packet. IT has been sent out to all suppliers and she has begun to actively solicit other chapters, CVB's and hotel brands to become sponsors at next years monthly meetings.

## Finance Team requests the following board motion/action:

N/A

## Upcoming team plans:

The website, Sponsorship Opportunities and Registration for the golf tournament will be up by April's meeting so people can start to register.

The RFP's for next year have been sent.

We will contact Terrie Maley to update the sponsorship pages on the website with the new opportunities.

## Finance Team needs for this month's chapter meeting:

# MPI Minnesota Chapter

## Membership Team Status Report

Date: 5/12/2008

Position/Name/Email: VP of Membership / Liz Vardaman / [liz.vardaman@jostens.com](mailto:liz.vardaman@jostens.com); Director of Membership Juli Wagner, Chairpersons: Sue Hussman, Recruitment; Juli Wagner, Recognition; Ann Ruehling, Retention; Rosealee Lee, Student Membership

Strategic Goal #1	Increase membership to 450 by 6/30/2008	Budget	Resp	Completion Date	% Complete	CHAIR UPDATE
Action Item 1.1	Exhibit at a minimum of four tradeshow that could provide solid leads on new members	\$100	Sue Hussman + Diane Pearson	6/30/08	100%	
Action Item 1.2	Upgrade the MPI booth to present a professional Tradeshow appearance to highlight who MPI is at first glance	\$900 (comped Freeman)	Sue Hussman	3/08	90%	
Action Item 1.3	Continue to track prospects from tradeshows, referrals, inquiries and other forms of leads			On-going	On-going	
Action Item 1.4	Expand new-prospect calls to answer questions and influence buying decision by continuing to call until every prospect is actually talked to (up to five attempts). Expand volunteer list so that no one is responsible for more than 12 prospects each month.		Sue H + others as needed	On-going	On-going	
Action Item 1.5	Create "leave behind" for tradeshows and other occasions that briefly describes the benefits of belonging to MPI.	\$200	Sue Hussman + Judy Okerstrom	3/08	0%	Review for 2008-09
Action Item 1.7	Develop and Implement a Corporate New Member Program that will focus on recruiting members from larger companies	\$200	Sue Hussman Anne Michaud +	On-going	0%	Review for 2008-09
Action Item 1.10	Develop and put in place a procedure to address the "Maximum of three times as a guest" policy		Sue Hussman + Debbie Van Ravenhorst	4/08	60%	Review for 2008-09
Strategic Goal #2	Expand Recognition for current and prospective members	Budget	Resp	Completion Date	% Complete	
Action Item 2.1	Expand the Branding of eMPI for optimal visibility for members and employers (eMPI awards, tabletops and stickers)	\$1000	Juli Wagner & 1 person			This process needs to be started in January leading up to the kick off of nominations. Will note in timeline for next chair.
Action Item 2.2	Recognize individual members for their yearly membership with 5,10, 15 and 20 year pins	\$130	Juli Wagner + 1 person	On-going	50%	See notes

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Action Item 2.4	Past eMPI award winner program		Juli Wagner + 1 person			Review for 2008-09
Action Item 2.7	Thank you notes as appropriate	\$50	Juli Wagner + 1 person	Monthly	Ongoing	
Action Item 2.8	Recognize our sponsors with recognition plaques for monthly meetings	\$350	Juli Wagner + 1 person	Monthly	Ongoing	
Action Item 2.9	Up Close profiles		Diane Pearson	Monthly	Ongoing	
<b>Strategic Goal #3</b>	<b>Increase our retention rate to 78% retention rate for 2007-2008</b>	<b>Budget</b>	<b>Resp</b>	<b>Completion Date</b>	<b>% Complete</b>	
Action Item 3.1	Develop a program for contacting lapsing members. Coordinate with MPI Int'l office and MPI MN Chapter President. If they are not renewing continue to record and disseminate reasons.	None	Ann Ruehling + Anne Michaud + Renee Splittgerber		Ongoing	
Action Item 3.2	Hold new member lunch at least twice a year. Continue the town hall Q & A feel so new members are able to ask Board members questions.	None	Lucy Hicks & Judy Okerstrom	4/08 – see notes	100%	
Action Item 3.3	Quarterly, communicate with all members who are not on any committees to encourage them to join one. Avoid the use of high-pressure methods.	\$40	Lucy Hicks & Judy Okerstrom	3/08 & 6/08	50	Review for Fall 2008
Action Item 3.4	Continue to send Emails to New members as welcome and how to navigate MN MPI.	\$50	Lucy Hicks & Mary Timmons	Ongoing	Ongoing	
<b>Strategic Goal #4</b>	<b>Increase student membership to 20 members</b>	<b>Budget</b>	<b>Resp</b>	<b>Completion Date</b>	<b>% Complete</b>	
Action Item 4.1	Recruit person or people to chair Student Membership sub-committee	None	Membership Committee leadership	1/1/08	100%	
Action Item 4.2	Recruit other members of MPI to sit on the committee	None	Rosealee Lee	1/1/08	100%	
Action Item 4.3	Coordinate with other chairs on recruitment, recognition, and retention activities for student members	None	Rosealee Lee	Ongoing	75%	
Action Item 4.4	Establish Student Member recruitment program with the objective of recruiting 10 new student members by the end of FY2008.	None	Rosealee Lee	Ongoing	75%	
Action Item 4.5	Identify accredited educational institutions in the state of Minnesota with relevant programs	None	Marnie Fleming & Rosealee Lee	12/31/07	100%	
Action Item 4.6	Participate in education institution curriculum/events by providing panel members and/or guest speakers and/or mock interviewers up to two times annually at each institution; display MPI membership info and network re: MPI at each event.	None	All committee members +	Ongoing	100%	Building on the success of the DCTC December panel, committee members will

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						recruit other MPI members for and also personally provide this service. Invitation has been sent to all other college programs.
Action Item 4.7	Work with student hospitality clubs hosted by educational institutions by attending club meetings and serving as a professional resource to students.	None	All committee members	Ongoing	0%	Pending identification of institutions and clubs
Action Item 4.8	Seek and facilitate quid quo pro web links to/from accredited college educational institution programs in the state of Minnesota to/from the MN MPI web site.	None	Rosealee Lee + 1	Ongoing	50%	Institutions identified; web site map and text in progress
Action Item 4.9	Create web map and text for a student/faculty section of the MN MPI website that will include access to an internship and volunteerism section of the MN MPI web job board.	Unknown	All committee members	Ongoing	35%	Web map created and text in progress-continue thru summer
Action Item 4.10	Develop student participation in CMP study group.	None	Rosealee + 2	Ongoing	0%	Review 2008-09
Action Item 4.11	Develop granting or other funding opportunities to financially assist students in attending the MPI monthly meetings.	None	All committee members	Ongoing	0%	Review 2008-09
Action Item 4.12	Develop connectivity with the existing MPI mentor program.	None	Rosealee Lee	Ongoing	100%	Opportunity will be highlighted on Student portion of MN MPI website.
Action Item 4.13	Maintain Student Initiative communication regardless of work and travel schedules by development of an ongoing communication tool that facilitates dialog among committee members and hosts virtual meetings when physical meetings are not feasible..	Unknown	Rosealee Lee	Ongoing	100%	
Action Item 4.14	Invite students to Knowledge Quest & serve as resource for them during their visit	None	All committee members	Jan 08	100%	Flyer created and distributed to student members, known student non-members and known hospitality program educators. committee members were available to students at Knowledge Quest to inform student attendees of MPI student resources and initiatives. "Students are our future"

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						stickers were distributed to attendees. 8 students attended
Action Item 4.15	Encourage high school programs in hospitality	None	All committee members	2009	10%	Initiate and maintain database of state high schools with programs and offer guest speakers/tours as part of curriculum.
Action Item 4.16	Host twice-annual mock meetings for student participation (1) Mpls, (2) St Paul.	Unknown	All committee members +	2009	0%	Implement and maintain a "MN MPI Student Academy" where students can put their skills to work in real venues.
Action Item 4.17	Greet students at monthly meetings	None	All committee members	2008	Ongoing	Committee members will share the names of registrant students and greet them upon arrival at the meetings.
Action Item 4.18	Press release: MPI MN recognizes students are our future	None	Emily Nelson	2008	100%	Completed; ; press list built
Action Item 4.19	Produce brochure for students and faculty to spotlight "what's in it for me" to students and "this is what we can do for you" to faculty	Unknown	All committee members	2008	0%	

Strategic Goal #5	Work closely with other committees on General Chapter initiatives	Budget	Resp	Completion Date	% Complete	
Action Item 5.1	Share membership intention information with appropriate committees		Liz & Doug		Ongoing	
Action Item 5.3	VP and Director to find candidates to run for 08-09 Membership Director		Liz & Doug		Ongoing	
Action item 5.4	Each Committee Chair develop a task list for their area of responsibility		Sue, Juli, Ann	4/08 Ann	25%	

Membership Team activity this month:

**Membership Stats as of April Month end:**

Members 491

**Additional Stats:**

New Members

15

**Total between July 08 – Apr 08**

115 new members

Prospects

10

594

Lapsed Members

23

168

*Note: Still need to work on new members versus lapsed.*

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**TSR Note:** The following action items were removed, to be re-visited at June board retreat for possible inclusion in next years plan: 1.8, 1.9, 2.5, 2.6, 5.2

## **Recruitment:**

- All conventions are completed for this year. Team will make recommendations on which conventions to continue with in the future.
- Final design for graphic for trade show banner has been selected. Freeman will produce banner and have ready for fall trade shows.

## **Recognition:**

- EMPI Awards:
  - Selection has been completed by the selection team. The awards will be presented at Awards Banquet. Thanks to Todd Pottebaum for his assistance and financial support on the awards.
- Shelbert Program:
  - This program is going well. To make it even better, we need more information out on this program. We will brainstorm to try and do a “kick-off” in August for the next season.

## **Retention:**

- The new member luncheon in April was a fabulous success. There were approximately 40 people attending. Thank to everyone who attended to support the event and give our new members value information to begin volunteering for MPI.
- Lapsing Members - Calls continue
- Emails to new members – continues
- Communication to members not on committee – Team is discussing next steps.

## **Student Membership:**

- Student committee will continue to work on student information for the website during the summer.

## **Additional Notes:**

- The auction dinner at Blaze Driscoll's home has been set for Sunday, June 29<sup>th</sup> at 4:00 pm. The membership team, led by Lucy Hicks and Juli Wagner will donate food, cash and/or time to fulfill the commitment from the auction.
- The membership reports are part of the board report. Congratulations our membership number is 491 as of the end of April.

## **Request for Consideration from Finance Committee (sponsorship 2008-09):**

- During our brainstorming for next year, the team is interested in reinstating the membership referral program that we have done in the past for our membership. To do this program we will need to have prizes to draw each month as well as a grand prize at the end for the member with the most referrals. We hope that airline tickets might be available for this drawing. Please work with Barb Oswell, the incoming director on this request. We felt it was best to begin this discuss early, since the program would need to be announced in August.

# MPI Minnesota Chapter

## Management and Administrative Status Report

Management and Administrative  
May 2008

Maria Huntley  
mhuntley@nonprofitsolutions.com

### Team Activity this month:

Membership – We have been working with the recognition committee on all details for the EMPI awards, including sending out letters to employers of those who were nominated and collected pictures and logos of nominees.

Communications -- all scheduled emails went out on time. We also sent blasts about the golf event, the 08-09 RFP, and the CMM / CMP luncheon.

Education – The April program was a success with 150 people in attendance. We are preparing for the May Awards Gala. We currently have 119 registered. We are also taking registrations for the June 5th Mentor Next Door and the June 9th Annual Golf Tournament.

Accounting: The deposit for the June Golf Event was paid during the month of April. The budget template draft for 2008/2009 was updated and distributed.

Administration – We worked with the Leadership Development committee on the volunteer thank you notes that were handed out at the All Team Meeting. We coordinated and attended the final May Awards Dinner committee meeting. We also have been meeting with Ann Margaret planning details around the board retreat in June. The transition with Maria and Jami continues to move forward successfully.

MPI Minnesota 2007-2008 Chapter Calendar					
	<b>Last Updated 1/28/08</b>				
<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Event</u>	<u>Location</u>	<u>Team in Review</u>
May 31 & June 1	Thur & Fri	All day	Board Retreat - Spring	Embassy Suites Bloomington	
July 7	Fri	Noon	Board Reports Due		
July 28-31	Sun-Mon	All day conference	WEC	Montreal	
July 18	Wednesday	11:30 AM - 1:00 PM	Board Meeting	Nonprofit Solutions	Nonprofit Solutions
August 3	Fri	Noon	Board Reports Due		
August 15	Wed	9:15am - 10:45am	Board Meeting	Mystic Lake	Education
August 15	Wed	11:00am - 1:30PM	General Meeting	Mystic Lake	
September 10	Mon	Noon	Board Reports Due		
September 12	Wed		Monthly Financials Completed		
September 19	Wed	9:15am - 10:45am	Board Meeting	McNamara Alumni Center	Membership
September 19	Wed	11:00am - 1:30PM	General Meeting	McNamara Alumni Center	
October 3	Mon	3:00 pm - 6:00pm	All Team Meeting	Radisson Plymouth	
October 3	Wed	11:00am - 1:00pm	New Member Appreciation Lunch		
October 4		11:00am - 1:00pm	New Member Appreciation Lunch		
October 10	Wed		Monthly Financials Completed		
October 17	Wed	1:00 - 2:15 p.m.	Board Meeting	Marriott Minneapolis West	Communications
October 17	Wed	2:30 p.m. - 6:00 p.m.	General Meeting	Marriott Minneapolis West	
November 5	Mon	Noon	Board Reports Due		
November 7	Wed		Monthly Financials Completed		
November 14	Wed	9:15am - 10:45am	Board Meeting	Sheraton Bloomington	Community Outreach
November 14	Wed	11:00am - 1:30PM	General Meeting	Sheraton Bloomington	
December 10	Mon	Noon	Board Reports Due		
December 12	Wed		Monthly Financials Completed		
December 19	Wed	9:00 am - 10:30 am	Board Meeting	The Depot	IPP
December 19	Wed	11:00 am - 1:30 pm	General Meeting (Holiday Party)	The Depot	

MPI Minnesota 2007-2008 Chapter Calendar					
January 10 & 11	Thu & Fri	All day	Board Retreat/board meeting - mid-year	The Millennium Hotel	All Teams
January 9			Monthly Financials Completed		
January 16	Wed	11:00am - 1:30PM	General Meeting	St. Paul RiverCentre	
January 30	Wed	3:00pm - 6:00pm	All Team Meeting	Mariott City Center	
February 2-5	Sun - Tue	All day conference	PEC-NA	Huston, Texas	
February 1	Fri	Noon	Board Reports Due		
February 13	Wed		Monthly Financials Completed		
February 19	Tuesday	9:15am - 10:45am	Board Meeting (Conference Call)		Strategic Alliances
February 20	Wed	All day conference	KQ	Earle Brown	
March 11	Mon	Noon	Board Reports Due		
March 12	Tue		Monthly Financials Completed		
March 19	Wed	9:15am - 10:45am	Board Meeting	Crowne Plaza RiverFront	Finance
March 19	Wed	11:00am - 1:30PM	General Meeting	Crowne Plaza RiverFront	
April 8	Mon	Noon	Board Reports Due		
Date TBD		11:00am - 1:00pm	New Member Appreciation Lunch		
April 9	Wed		Monthly Financials Completed		
April 16	Wed	7:00am - 9:00am	General Meeting	Edinburgh USA	President Elect
April 16	Wed	9:30am - 11:00am	Board Meeting	Edinburgh USA	
May 7	Wed	3:00pm - 6:00pm	All Committee Team Meeting/Volunteer Recognition	Dave & Busters	
May 12	Mon	Noon	Board Reports Due		
May 14	Wed		Monthly Financials Completed		
May 21	Wed	2:00pm - 4:30pm	Board Meeting	International Market Square	President
May 21	Wed	5:00pm - 7:30pm	General Meeting - Awards Dinner	International Market Square	
June 3-4	Tue-Wed	All Day	Summer Board Retreat	Oak Ridge Conference Center	
June 20-22	Fri-Sun	All Day	The Leadership Conference	Wesitn, Dallas, TX	
Date TBD	Mon	Noon	Board Reports Due		
June 9	Mon		Golf Tournament		



### Meeting Recap 2004-2005

\*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase
August 18, 2004		159	13	14	130	29	23	3	65	64	0	
September 15, 2004		110	18	7	84	26	23	1	40	44	1	
October 20, 2004		144	11	17	96	48	23	2	61	35	3	
November 17, 2004		135	20	13	100	35	23	2	62	37	1	
December 15, 2004		174	19	13	109	65	23	4	61	46	9	
January 19, 2005		123	9	10	89	34	17	1	56	30	9	
February 16, 2005		133	6	10	97	36	22	1	62	34	1	
March 16, 2005		131	6	6	87	46	22	13	40	49	0	36
April 20, 2005		127	15	2	88	39	22	1	51	47	0	
May 18, 2005		145	20	6	100	45	22	8	68	49	2	
<b>Totals</b>		<b>1381</b>	<b>137</b>	<b>98</b>	<b>980</b>	<b>403</b>	<b>22</b>	<b>36</b>	<b>566</b>	<b>435</b>	<b>26</b>	

### Meeting Recap 2005-2006

\*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase	Suppliers Showcase Lunch Only
August 17, 2005	209	129	24	11	104	25	22	2	58	44	2		
September 21, 2005	146	125	16	8	94	31	22	5	58	53	0		
October 19, 2005	182	157	23	19	121	36	22	3	76	59	2		
November 16, 2005	172	100	21	1	76	24	22	1	45	52	0		
December 21, 2005	219	202	19	13	155	65	22	6	89	71	4		
January 18, 2006	117	115	5	9	84	31	20	1	41	41	0		
February 16, 2006	149	129	19	10	103	16	24	3	52	41	0		
March 15, 2006	167	160	5	5	116	44	30	11	63	49	11	42	
Wednesday, April 19, 2006	155	132	20	14	105	47	24	10	53	47	1		
Wednesday, May 17, 2006	205	190	15	10	142	46	30	20	74	61	0		4
<b>Totals</b>	<b>1721</b>	<b>1439</b>	<b>167</b>	<b>100</b>	<b>1100</b>	<b>395</b>		<b>62</b>	<b>609</b>	<b>518</b>	<b>20</b>		

## Meeting Recap 2006-2007

\*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase	Suppliers Showcase Lunch Only
August 16, 2006	210	200	9	23	155	54	34	11	82	78			
September 20, 2006	131	106	19	7	101	18	20	2	49	54			
October 18, 2006	181	163	17	6	128	53	25	3	59	67			
November 15, 2006	172	164	17	10	125	47	30	7	63	62			
December 20, 2006	276	247	17	9	192	84	29	13	104	88			
January 17, 2007	167	153	12	4	113	54	16	4	65	53			
February 15, 2007	164	149	12	8	126	38	27	3	74	50			
March 14, 2007	177	161	9	5	125	52	15	16	125	50		51	4 (one walk-in)
April 18, 2007	155	126	19	5	125	30	13	4	63	61			
May 16, 2007	197	164	20	7	139	58	25	23	80	58			
<b>Totals</b>	<b>1830</b>	<b>1633</b>	<b>151</b>	<b>84</b>	<b>1329</b>	<b>488</b>		<b>86</b>	<b>764</b>	<b>621</b>			

## Meeting Recap 2007-2008

\*Breakdown of total attendance for each program

Program Date	Total Registered	Total Attended	No Shows	Walk In	Members	Non-Mem	Mtg Card	Comps	Suppliers	Planners	Sponsors	Suppliers Showcase	Suppliers Showcase Lunch Only
August 15, 2007	164	127	16	8	99	28	29 of 45	3	49	48	5		
September 19, 2007	169	169	15	15	148	46	54	11	83	64	7		
October 17, 2007	287	237	30	19	177	145	51	30	76	74	11		
November 14, 2007	228	197	14	15	165	63	55	2	77	95	9		
December 19, 2007	304	249	30	16	214	90	56	3	120	99	9		
January 16, 2008	167	141	16	11	139	28	48	3	66	59	10		
February 20, 2008	238	210	19	10	143	43	36	16	91	75	13	55	5
March 19, 2008	216	198	18	12	136	80	45	11	71	73	9		
April 16, 2008	183	150	22	9	138	45	48	20	64	74	11		
May 21, 2008													
<b>Totals</b>													

## MN MPI Event Evaluation

**April 16, 2008**

*Monthly Meeting: Give and Take Roundtable Topics*

<b>PRESENTATION</b>	Excellent	Good	Fair	Not Good	Poor
The speaker's ability to retain your attention	29	28	1	0	0
The speaker's delivery skills	25	30	2	0	0
The speaker's knowledge of subject	27	27	3	1	0
Extent to which learner outcomes were met	20	30	8	1	0
Usefulness to you of knowledge acquired	26	26	8	1	0
Degree of audience involvement	40	20	2	0	0
Extent to which the content is important to you	27	32	2	0	0
Extent to which you learned anything new	21	32	6	2	0
Extent to which you will be able to apply what you learned to your job	22	32	6	1	0

### **Level of session content for you:**

Too high: 0  
Somewhat too high: 0  
Appropriate: **54**  
Somewhat too low: **5**  
Too low: **2**

### **Amount of time allocated to session:**

Too much: 0  
Somewhat too much: 0  
Appropriate: **38**  
Somewhat too little: **18**  
Too little: **8**

### **Main reason for attending this session (please mark only ONE):**

Presenter / panelist: **5**  
Professional networking: **17**  
Session description: **30**  
Topic: **10**  
Other: **2**

<b>ORGANIZATION</b>	Excellent	Good	Fair	Not Good	Poor
Room layout	25	27	9	4	0
Quality of audiovisual equipment	25	31	8	0	0
Room temperature	26	36	2	0	0
Noise insulation	17	32	15	0	1
Other (please specify)	-	-	-	-	-
Networking at this meeting	28	31	6	0	0

**Portion of this session attended:**

Half or less: **1**

More than half, but not all: **0**

All: **62**

**Please note ways this session might be improved for you:**

- Three roundtables were perfect - it was a little awkward at the start with breakfast being served and some people not at their right table yet. Good thing there were a lot of announcements. Hope the major sponsor found it to be worthwhile.
- Please don't have a morning session starting at 7am out in the boonies!
- Double sided signs, more space between tables, great table topics
- There was no room at the tables I had chosen and when I tried to sit with the group, there were so many people that it was almost impossible to hear what people were saying.
- Maybe go 45 minutes at each table. 30 minutes was good but it seemed like once we got going on conversation, it was time to move on. I think an extra 15 minutes would've been helpful.
- Breakout rooms if they were available
- It was a great meeting, great topics and well done with the timing. I would recommend more space between tables to minimize overhearing other table discussions and to allow for people to 'add-on' if the topic is popular.
- It would have been great to make more time to attend some of the other topics as well.
- I thought it was very effective and the amount of time was just right. It was very good!

**I am a:**

Planner: **39**

Supplier: **23**

Other (please specify): **4**

**Number of years in the meeting industry:**

Under 2: **5**

2 – 5: **7**

6 – 10: **18**

11 – 20: **12**

Over 20: **8**

**Gender:**

Female: **57**

Male: **8**

**Please contact me regarding how I can become more involved in MPI:**

Lori Finney

Jason Scurie

Michele O'Donnell

Lisa Stallman

Nancy Larson

Karen Kiser, Director, Travel One Inc.

Iris Friede, Midway Party Rental

**How would you prefer to receive the Chapter announcements during the monthly meeting?**

Podium: **27**

PowerPoint: **18**

Printed: **10**

Other: **4**

**Monthly question:**

**Are you seeing a definite increase in client requests for “greener” meetings?**

Yes: **26**

No: **29**

N/A: **10**

**Is partnering with other associations a benefit for you?**

Yes: **29**

No: **19**

If you answered yes, what other associations would you like to see MPI partner with for monthly meetings?

**NCBTA**

**ISES and/or NACE**

**Any new people is always a plus**

**MSAE, ISES**

**I'm new so can't give names, though I think partnering is important.**

sgmp, ncbta

Not sure...just love meeting new people

ISES, NACE

My answer is probably really a maybe. If we were to partner, I guess in MNBTA and ISES

**Would you attend the May Awards Program if we increased the registration price by \$10.00?**

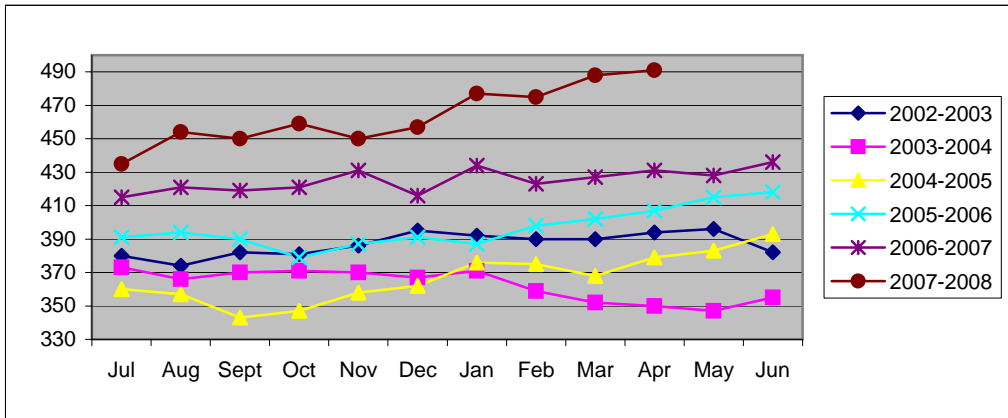
Yes: 41

No: 14

# MN MPI Membership Report

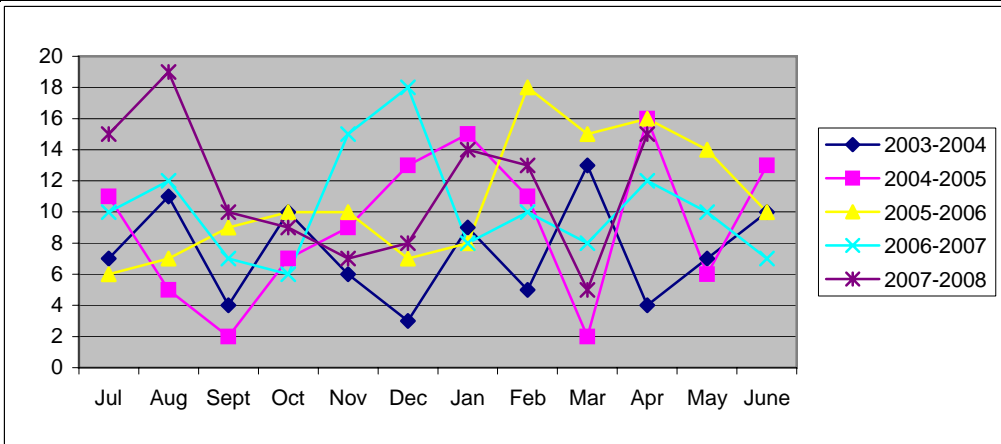
## Members

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2002-2003	380	374	382	381	386	395	392	390	390	394	396	382
2003-2004	373	366	370	371	370	367	371	359	352	350	347	355
2004-2005	360	357	343	347	358	362	376	375	368	379	383	393
2005-2006	391	394	390	379	387	391	387	398	402	407	415	418
2006-2007	415	421	419	421	431	416	434	423	427	431	428	436
2007-2008	435	454	450	459	450	457	477	475	488	491		



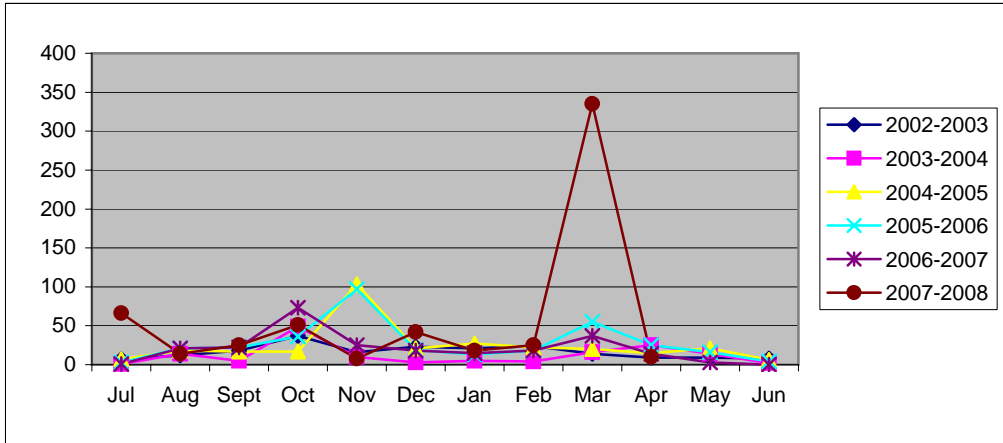
## New Members

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
2002-2003	7	10	14	8	9	27	0	10	8	4	6	11	114
2003-2004	7	11	4	10	6	3	9	5	13	4	7	10	89
2004-2005	11	5	2	7	9	13	15	11	2	16	6	13	110
2005-2006	6	7	9	10	10	7	8	18	15	16	14	10	130
2006-2007	10	12	7	6	15	18	8	10	8	12	10	7	123
2007-2008	15	19	10	9	7	8	14	13	5	15			115



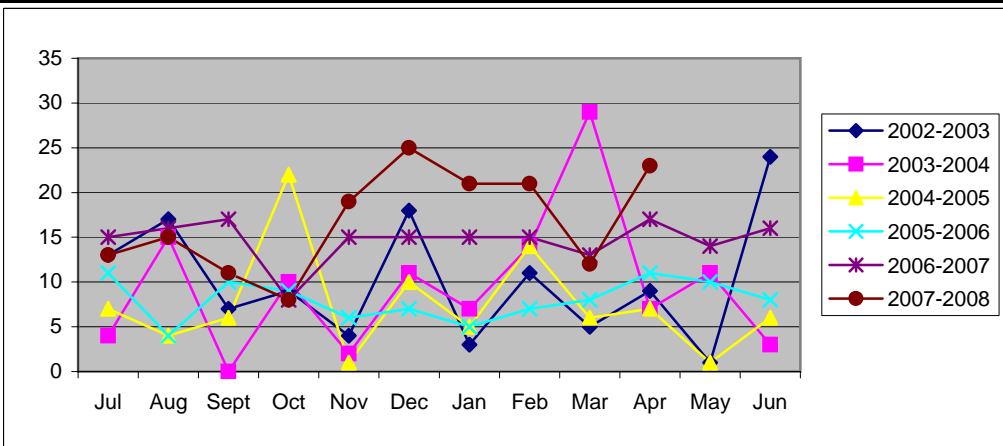
### Prospects

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
2002-2003	7	12	18	37	16	23	21	24	14	9	9	8	198
2003-2004	1	14	5	49	10	3	5	4	16	25	14	2	148
2004-2005	7	18	17	17	103	21	27	22	20	15	21	6	294
2005-2006	3	21	22	36	97	19	13	18	55	25	16	4	329
2006-2007	1	21	22	73	25	18	15	18	37	14	3	0	247
2007-2008	66	14	25	51	8	42	18	25	335	10			594



### Members Due to Lapse

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
2002-2003	13	17	7	9	4	18	3	11	5	9	1	24	121
2003-2004	4	15	0	10	2	11	7	14	29	7	11	3	113
2004-2005	7	4	6	22	1	10	5	14	6	7	1	6	89
2005-2006	11	4	10	9	6	7	5	7	8	11	10	8	96
2006-2007	15	16	17	8	15	15	15	15	13	17	14	16	176
2007-2008	13	15	11	8	19	25	21	21	12	23			168



**Members**

<b>Month</b>	<b>Planners</b>	<b>Suppliers</b>	<b>Subscribers</b>	<b>Students</b>	<b>Total Members</b>
December 31, 2003	189	160	14	4	367
January 31, 2004	189	164	14	4	371
February 29, 2004	181	161	14	3	359
March 31, 2004	182	153	14	3	352
April 30, 2004	181	154	12	3	350
May 31, 2004	176	156	12	3	347
June 30, 2004	179	160	13	3	355
July 31, 2004	182	162	13	3	360
August 31, 2004	179	161	14	3	357
September 30, 2004	171	154	15	3	343
October 31, 2004	170	157	16	4	347
November 30, 2004	177	161	16	4	358
December 31, 2004	180	162	16	4	362
January 31, 2005	185	171	16	4	376
February 28, 2005	184	170	17	4	375
March 31, 2005	182	169	13	4	368
April 30, 2005	186	175	13	5	379
May 31, 2005	186	179	13	5	383
June 30, 2005	190	185	14	4	393
July 31, 2005	190	183	14	4	391
August 31, 2005	191	185	14	4	394
September 30, 2005	188	186	11	2	387
October 31, 2005	181	183	13	2	379
November 30, 2005	184	186	15	2	387
December 31, 2005	187	187	14	3	391
January 31, 2006	185	185	16	1	387
February 28, 2006	189	191	16	2	398
March 31, 2006	195	192	13	2	402
April 30, 2006	197	195	13	2	407
May 31, 2006	200	200	13	2	415
June 30, 2006	205	199	13	2	419
July 31, 2006	208	192	14	2	416
August 31, 2006	217	189	13	2	421
September 30, 2006	215	187	13	4	419
October 31, 2006	213	188	15	4	420
November 30, 2006	216	195	15	5	431
December 31, 2006	200	192	16	8	416
January 31, 2007	209	198	19	8	434
February 28, 2007	211	185	19	8	423
March 31, 2007	213	185	19	9	426
April 30, 2007	214	187	21	9	431
May 31, 2007	210	186	23	9	428
June 30, 2007	211	193	22	10	436
July 31, 2007	216	187	22	10	435
August 31, 2007	226	196	22	10	454
September 30, 2007	222	195	23	10	450
October 31, 2007	225	200	23	11	459
November 30, 2007	227	198	14	11	450
December 31, 2007	228	199	16	14	457
January 31, 2008	232	211	16	18	477



MINNESOTA CHAPTER

## New Members Monthly Report

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Join Date: 4/3/2008 Status, Type: Member, Student  
Changed Info: New Member  
**Rachel D. Brintnall**  
fax

Prospect from:

Join Date: 4/28/2008 Status, Type: Member, Supplier  
Changed Info: New Member  
**Bruce Dachis**  
Five Event Center  
2917 Bryant Ave S  
Minneapolis, MN 55408  
(612) 827-5555  
fax  
shylah@fiveeventcenter.com

Prospect from:

Join Date: 4/21/2008 Status, Type: Member, Supplier  
Changed Info: New Member  
**Stacy Leah Fantauzzi**  
Metro Connections  
401 E. Cliff Road  
Burnsville, MN 55426  
952-767-1255  
fax

sfantauzzi@metroconnections.com  
Prospect from: Staci Kvasnik 1106369

Join Date: 4/14/2008 Status, Type: Member, Supplier  
Changed Info: New Member  
**Hillary R. Feder**  
CEO  
Hillary's Custom Resource Group  
914 Mainstreet  
Hopkins, MN 55343  
(952) 933-8365  
(952) 933-4837 fax  
hillary.feder@askhillarys.com

Prospect from: TCBusiness

Join Date: 4/28/2008 Status, Type: Member, Supplier  
Changed Info: New Member  
**Teresa Glatz**  
Director of Sales & Marketing  
Sheraton St. Paul Woodbury  
676 Bielenberg Dr  
Woodbury, MN 55135  
(651) 209-3280  
(651) 209-3281 fax  
tglatz@sheratonstpaulwoodbury.com

Prospect from:

Join Date: 4/28/2008 Status, Type: Member, Supplier  
Changed Info: New Member  
**Dan Griffiths**



MINNESOTA CHAPTER

## New Members Monthly Report

page 2 of 3

Sr. Sales Executive  
Innovative Marketing Consultants  
4284 Shoreline Drive  
Spring Park, MN 55384  
(952) 252-1257  
fax  
dan@imcsuccess.com

Prospect from:

Join Date: 4/21/2008 Status, Type: Member, Supplier

Changed Info: New Member  
**Karina G. Gronberg**  
Corporate Sales Manager  
Millennium Hotel Minneapolis  
1313 Nicollet Mall  
Minneapolis, MN 55403  
(612) 359-2222  
(612) 359-2164 fax  
kgronberg@mill-usa.com

Prospect from: Rita Swanson, 1144293

Join Date: 4/3/2008 Status, Type: Member, Supplier

Changed Info: New Member  
**James W. Gustafson**  
InHouse Media  
800 N Washington Ave, Ste 307  
Minneapolis, MN 55401  
(612) 341-4010  
(612) 341-4063 fax  
jim@inhousegroup.com

Prospect from:

Join Date: 4/3/2008 Status, Type: Member, Planner

Changed Info: New Member  
**Deborah K. Liedl**  
Communication Specialist & Event Planner  
Andersen Windows, Inc  
100 4th Ave N  
Bayport, MN 55003  
(651) 264-5910  
fax  
dliedl@andersencorp.com

Prospect from:

Join Date: 4/28/2008 Status, Type: Member, Planner

Changed Info: New Member  
**Corey J. Mosher**  
Meeting & Event Planner  
Carlson Marketing Worldwide, Inc.  
1405 Xenium Ln, MS 8284  
Minneapolis, MN 55441  
(763) 212-2142  
(763) 212-8875 fax  
corey.mosher@carlson.com

Prospect from:



MINNESOTA CHAPTER

## New Members Monthly Report

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Join Date: 4/3/2008 Status, Type: Member, Student  
Changed Info: New Member  
**Rhea K. Sarrazin**  
fax

Prospect from:

Join Date: 4/3/2008 Status, Type: Member, Planner  
Changed Info: New Member  
**Carol Ann Siepka**  
Medtronic  
8200 Coral Sea St NE MVC23  
Mounds View, MN 55112  
(763) 526-0994  
fax  
carol.siepka@medtronic.com

Prospect from:

Join Date: 4/28/2008 Status, Type: Member, Planner  
Changed Info: New Member  
**Merrilee Stang**  
Division Controller-Corporate Services  
The Schwan Food Company  
115 W College Dr  
Marshall, MN 56258  
(507) 537-8736  
fax

merrilee.stang@schwans.com  
Prospect from: Julie Krueger 1009042

Join Date: 4/14/2008 Status, Type: Member, Planner  
Changed Info: New Member  
**Jennifer Lynne Sullivan**  
U of MN/Nat'l Ctr for Food Protection  
144 Vet Sci Bldg, 1971 Commonwealth Ave  
St. Paul, MN 55108  
(612) 624-2567  
(612) 624-3229 fax  
jsulliva@umn.edu

Prospect from:

Join Date: 4/14/2008 Status, Type: Member, Planner  
Changed Info: New Member  
**Kerry Ann Woerner**  
Senior Sales Manager  
The Northland Inn  
7025 Northland Drive  
Brooklyn Park, MN 55428  
(763) 971-5564  
fax

kwoerner@benchmarkmanagement.com

Prospect from:



MINNESOTA CHAPTER

## Lapsed Member Report

page 1 of 3

4/1/08-4/30/08

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Samantha Banker**  
Crowne Plaza  
(763) 489-2568  
sbanker@minneapolisnorthhotel.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Courtney Campbell Parrill**  
WorldatWork  
(480) 348-7256  
ccampbell@worldatwork.org

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**David Cowley**  
Dave Cowley Incentives, Inc  
(952) 921-0906  
dcowley@usinternet.com

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Mary Cushen**  
Hilton Sales Worldwide  
(763) 544-8336  
mary\_cushen@hilton.com

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Karen Driscoll**  
Band of Gold  
(888) 449-7386  
karen@blazedriscoll.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Jason Engler**  
ADC Telecommunications Inc  
(952) 917-3199  
jason.engler@adc.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Barbara Farland**  
Thrivent Financial for Lutherans  
(612) 340-6886  
barbara.farland@thrivent.com

Update Date:  
Changed Info:

Status, Type: Member, Subscriber

**Joey Greeno**  
Kalahari Resorts Convention Center  
(608) 254-3253  
jgreeno@kalahariresorts.com



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## Lapsed Member Report

page 2 of 3

4/1/08-4/30/08

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Patricia Grove**  
The Marquette Hotel  
(612) 376-7437  
patricia.grove@hilton.com

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Kelly Hackathorn**  
Millennium Hotel Minneapolis  
(612) 359-2226  
khackathorn@mill-usa.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Andrea Jordan**  
Star Travel  
(952) 947-4835  
andrea\_jordan@starkey.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Sandy Krause**  
Ceridian Employer Services  
(952) 853-5681  
sandra.j.krause@ceridian.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Lindsay Lumpkin**  
ACA International  
(952) 928-8000  
lumpkin@acainternational.org

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Nancy Macias**  
Crowne Plaza St. Paul Riverfront  
(952) 893-8428  
nancy.macias@sheraton.com

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Michael Murphy**  
Sheraton Bloomington Hotel  
(952) 893-8462  
michael.murphy@sheraton.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Jen Nemeth**  
Mosaic Company  
(763) 577-2763  
jennifer.nemeth@mosaicco.com



MINNESOTA CHAPTER

## Lapsed Member Report

page 3 of 3

4/1/08-4/30/08

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Steve Papacek**  
Embassy Suites Hotel St. Paul  
(651) 379-5059  
steve@embassystpaul.com

Update Date:  
Changed Info:

Status, Type: Member, Subscriber

**Elaine Rothenhaus**  
Parc Fifty Five Hotel  
(415) 403-6642  
erothenhaus@parc55.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Stacy Steine**  
Stacy A Steine Meetings and Events

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Laura Sullivan**  
ADC Telecommunications Inc  
(952) 917-0632  
laura.sullivan@adc.com

Update Date:  
Changed Info:

Status, Type: Member, Student

**Angie VanEman**  
(507) 382-8577  
angela\_vaneman@yahoo.com

Update Date:  
Changed Info:

Status, Type: Member, Planner

**Mary Wagner**  
Buffalo Wild Wings  
(952) 278-0029  
mwagner@buffalowildwings.com

Update Date:  
Changed Info:

Status, Type: Member, Supplier

**Robert Zitton**  
BayView Event Center & Charter Cruises  
(952) 470-2493  
bob@bayviewevent.com



MINNESOTA CHAPTER

## Prospects –Report

page 1 of 2

4/1/08-4/30/08

**Name:** Marie Cromett  
Heard of us from: Dianna Fuller  
Organization: Medtronics  
Address: MVC 110, 8200 Coral Sea St NE  
City, State ZIP: Moundsview, MN 55112  
Work Phone: (763) 526-1109  
Work Fax:  
E-mail:

Inquiry Date: 4/3/2008  
Kit Sent Date: 4/10/2008  
Status, Type: Prospect, Prospect

**Name:** Lynn Latzke  
Heard of us from: Attended April program  
Organization: Hilton Minneapolis Airport-Mall of America Hotel  
Address: 3800 American Blvd E  
City, State ZIP: Bloomington, MN 55425  
Work Phone:  
Work Fax:  
E-mail: lynnlatzke@remingtonhotels.com

Inquiry Date: 4/11/2008  
Kit Sent Date: 4/17/2008  
Status, Type: Guest, Guest

**Name:** Dan Lewellin  
Heard of us from: Attended April program  
Organization: Hilton Minneapolis Airport-Mall of America Hotel  
Address: 3800 American Blvd E  
City, State ZIP: Bloomington, MN 55425  
Work Phone:  
Work Fax:  
E-mail: danlewellin@remingtonhotels.com

Inquiry Date: 4/11/2008  
Kit Sent Date: 4/17/2008  
Status, Type: Guest, Guest

**Name:** Terry Nelson  
Heard of us from: Attended April program  
Organization: Brede Exposition Services  
Address: 2211 Broadway St NE  
City, State ZIP: Minneapolis, MN 55413  
Work Phone:  
Work Fax:  
E-mail: terry.nelson@brede.com

Inquiry Date: 4/15/2008  
Kit Sent Date: 4/17/2008  
Status, Type: Guest, Guest

**Name:** Norma Smith  
Heard of us from: Attended April program  
Organization: Snowbird Ski & Summer Resort  
Address: 3165 E Millrock Dr, Ste 150  
City, State ZIP: Salt Lake City, UT 84121  
Work Phone: (888) 389-2473  
Work Fax:  
E-mail: nsmith@snowbird.com

Inquiry Date: 4/10/2008  
Kit Sent Date: 4/17/2008  
Status, Type: Guest, Guest

**Name:** Matt Trettel  
Heard of us from: Attended April program  
Organization: Twin City Bridal Association  
Address: 4050 Olson Memorial Hwy, #170  
City, State ZIP: Minneapolis, MN 55422  
Work Phone: (763) 529-1900

Inquiry Date: 4/15/2008  
Kit Sent Date: 4/17/2008  
Status, Type: Guest, Guest



MINNESOTA CHAPTER

## Prospects –Report

page 2 of 2

4/1/08-4/30/08

Work Fax:

E-mail: matthew@twincitybridal.com

**Name: Jennifer Weldon**

Heard of us from: Email to office

Organization: Wells Fargo Institutional Trust Services

Address: 608 2nd Ave S, 8th Fl

City, State ZIP: Minneapolis, MN 55402

Work Phone: (612) 677-1877

Work Fax:

E-mail: jennifer.j.weldon@wellsfargo.com

Inquiry Date: 4/17/2008

Kit Sent Date: 4/17/2008

Status, Type: Prospect, Prospect

**Name: Kelly Carvers**

Heard of us from:

Organization: San Diego Travel & Visitors Bureau

Address: 2215 India St

City, State ZIP: San Diego, CA 92101

Work Phone:

Work Fax:

E-mail:

Inquiry Date: 4/22/2008

Kit Sent Date: 4/24/2008

Status, Type: Guest, Guest

**Name: Annie Salmen**

Heard of us from:

Organization: Meet Minneapolis

Address: 250 Marquette Avenue South

City, State ZIP: Minneapolis, MN 55401

Work Phone: 612-767-8156

Work Fax:

E-mail: annies@meetminneapolis.com

Inquiry Date: 4/23/2008

Kit Sent Date: 4/24/2008

Status, Type: Guest, Guest

**Name: Julie Tennant**

Heard of us from:

Organization: Meet Minneapolis

Address: 250 Marquette Ave. So. #1300

City, State ZIP: Minneapolis, MN 55401

Work Phone: 612-767-8070

Work Fax:

E-mail: melvint@meetminneapolis.com

Inquiry Date: 4/22/2008

Kit Sent Date: 4/24/2008

Status, Type: Guest, Guest



**Board of Directors 2007-2008**

**Executive Committee**

May 12, 2008

President  
Jan Tolle MacDonald, CMM, CMP

Dear Meeting Professionals International Board of Directors,

President Elect  
Ann Margaret Young

Attached you will find the final financial reports for the month ended April 30, 2008. It should be noted that:

Immediate Past President  
Michael Bergman

- We are beginning to see revenue and expenses related to the Annual Golf Fundraising Event. As your Organization uses the accrual basis of accounting, these amounts will be booked to prepaid expenses and unearned revenue on the balance sheet until after the events. At that time they will be reclassified to the income statement for the given event. This treatment is consistent with the prior year.

Vice President of Communications  
Terrie Maley

Vice President of Education  
Ellie Madson, CMP

Vice President of Finance  
Jaimie Mattes

Please let me know if you have any questions or concerns.

Vice President of Leadership  
Development  
Leslie Skeyrms

Vice President of Membership  
Liz Vardaman, CMP

Sincerely,

**Board Members**

Aimee Sandy  
Director of Accounting  
(651) 999-8984

Director of Community Outreach  
Erin Feeney

Director of Education  
Brooke Stoeckel

Director of Finance  
Marilyne Bouteiller, DOS

Director of Leadership Development  
Tracey Smith, CMP, CMM

Association Manager  
Maria Huntley

Meeting Professionals Int'l  
Balance Sheet  
April 30, 2008

ASSETS

Current Assets		
Operational Checking	\$	61,173.73
Wellsfargo Investment CD's		34,067.71
Accounts Receivable		4,471.44
Accts Receivable:Credit Cards		2,839.50
Prepaid Expenses		2,108.08
		104,660.46
Total Current Assets		
Property and Equipment		
		0.00
Total Property and Equipment		
Other Assets		
		0.00
Total Other Assets		
		0.00
Total Assets		\$ 104,660.46

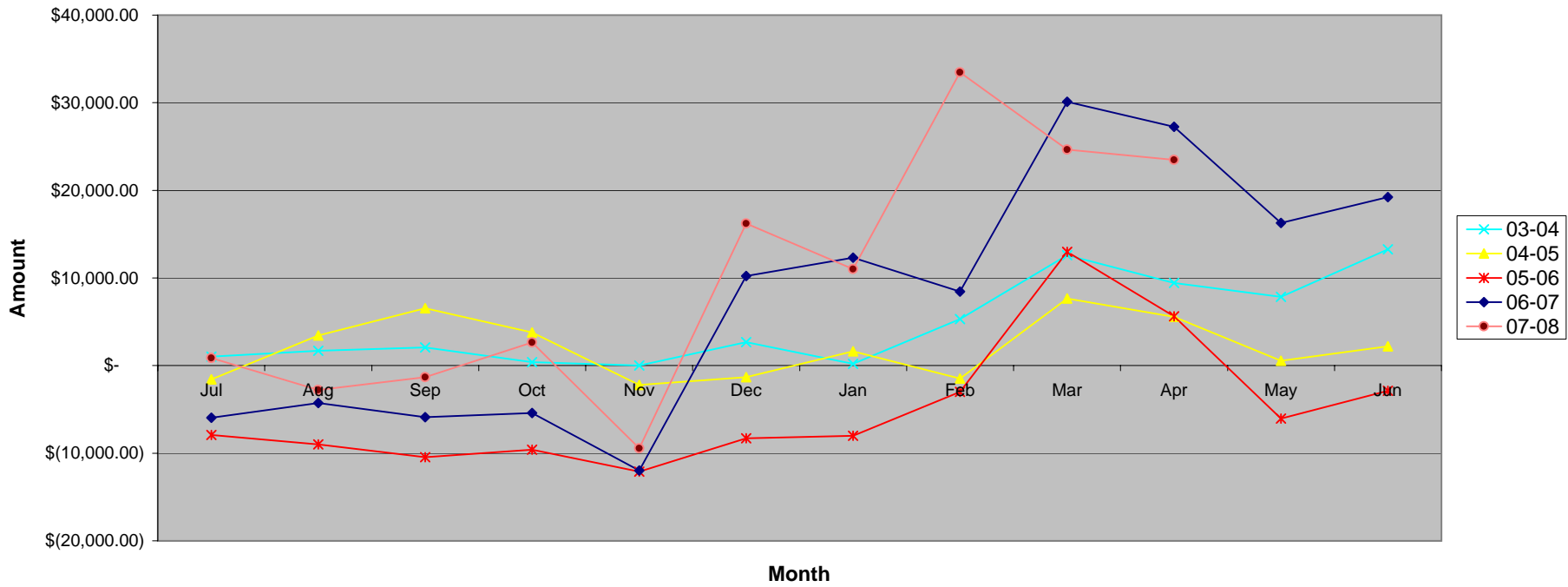
LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	4,995.36
Unearned Revenue		3,850.00
		8,845.36
Total Current Liabilities		
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
Total Liabilities		8,845.36
Capital		
Begining Balance Earnings		58,092.69
Scholarship Fund		14,234.91
Net Income		23,487.50
		95,815.10
Total Capital		95,815.10
Total Liabilities & Capital		\$ 104,660.46

Meeting Professionals Int'l  
Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Membership Dues	\$ 2,370.00	\$ 18,973.00	25,840.00
Registrations	4,540.00	62,213.50	57,465.00
Registrations from Joint Event	0.00	3,785.00	0.00
Meeting Cards	650.00	14,300.00	13,000.00
Sponsorships	855.00	4,210.00	31,500.00
Exhibitor Fees	0.00	15,005.00	15,750.00
Silent Auction	0.00	24,491.50	17,500.00
Piggy Bank	1,035.77	1,874.27	1,500.00
Raffles	308.00	858.00	1,250.00
Donations	0.00	4,300.00	0.00
Advertising	100.00	2,865.00	8,000.00
Label Sales	0.00	450.00	850.00
Investment Income	26.80	1,536.43	1,500.00
Misc Income	154.31	229.31	0.00
<b>Total Revenues</b>	<b>10,039.88</b>	<b>155,091.01</b>	<b>174,155.00</b>
<b>Cost of Sales</b>			
Facility Fees	680.32	964.42	4,500.00
Catering	2,287.80	32,654.85	33,988.00
Equipment	240.00	240.00	2,400.00
Contract Program	500.00	16,343.77	26,350.00
Program Supplies	0.00	647.22	2,260.00
Program Printing	0.00	1,797.11	3,374.00
Program Postage	205.00	601.80	210.00
Program Advertising	0.00	32.15	0.00
Other Program Costs	1,690.00	9,069.24	1,500.00
<b>Total Cost of Sales</b>	<b>5,603.12</b>	<b>62,350.56</b>	<b>74,582.00</b>
<b>Gross Profit</b>	<b>4,436.76</b>	<b>92,740.45</b>	<b>99,573.00</b>
<b>Expenses</b>			
Contract Administration	4,429.00	44,633.58	53,430.00
Contract Services	203.92	1,418.67	420.00
Office Supplies	36.42	135.74	50.00
Printing & Copies	296.76	1,664.26	2,295.00
Telephone & Fax	0.00	142.21	50.00
Postage & Delivery	193.48	531.15	1,050.00
Meeting & Travel	193.70	7,709.62	17,195.00
Travel & Lodging	0.00	111.10	0.00
Bank & CC Fees	239.00	5,556.69	4,300.00
Scholarships	0.00	6,500.00	8,850.00
Volunteer Recognition	0.00	0.00	4,355.00
Chapter Recruitment	0.00	0.00	300.00
Insurance	0.00	193.50	400.00
Miscellaneous Expense	0.00	656.43	2,350.00
<b>Total Expenses</b>	<b>5,592.28</b>	<b>69,252.95</b>	<b>95,045.00</b>
<b>Net Income</b>	<b>\$ (1,155.52)</b>	<b>\$ 23,487.50</b>	<b>4,528.00</b>

## Meeting Professionals International Net Income Comparison



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>03-04</b>	\$ 1,036.93	\$ 1,693.43	\$ 2,084.70	\$ 406.01	\$ 6.26	\$ 2,666.64	\$ 199.09	\$ 5,315.35	\$ 12,608.90	\$ 9,442.83	\$ 7,836.45	\$ 13,268.36
<b>04-05</b>	\$ (1,559.38)	\$ 3,448.40	\$ 6,557.81	\$ 3,778.61	\$ (2,199.04)	\$ (1,310.73)	\$ 1,614.25	\$ (1,480.06)	\$ 7,656.18	\$ 5,549.28	\$ 551.37	\$ 2,194.53
<b>05-06</b>	\$ (7,912.00)	\$ (9,005.00)	\$ (10,443.00)	\$ (9,612.00)	\$ (12,103.00)	\$ (8,283.00)	\$ (8,001.00)	\$ (3,017.00)	\$ 12,973.00	\$ 5,619.00	\$ (6,046.00)	\$ (2,874.00)
<b>06-07</b>	\$ (5,941.00)	\$ (4,285.00)	\$ (5,875.00)	\$ (5,401.00)	\$ (11,991.27)	\$ 10,207.14	\$ 12,303.00	\$ 8,458.00	\$ 30,109.00	\$ 27,238.11	\$ 16,292.64	\$ 19,225.84
<b>07-08</b>	\$ 869.81	\$ (2,795.53)	\$ (1,316.81)	\$ 2,650.94	\$ (9,438.59)	\$ 16,213.68	\$ 10,999.89	\$ 33,469.23	\$ 24,643.02	\$ 23,487.50		

Meeting Professionals Int'l  
100 Administration Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Donations	\$ 0.00	\$ 4,300.00	0.00
Label Sales	0.00	450.00	850.00
Investment Income	26.80	1,536.43	1,500.00
Misc Income	154.31	229.31	0.00
	<hr/>	<hr/>	<hr/>
Total Revenues	181.11	6,515.74	2,350.00
	<hr/>	<hr/>	<hr/>
Cost of Sales			
Catering	0.00	164.31	500.00
Other Program Costs - Admin	1,500.00	5,600.00	0.00
	<hr/>	<hr/>	<hr/>
Total Cost of Sales	1,500.00	5,764.31	500.00
	<hr/>	<hr/>	<hr/>
Gross Profit	(1,318.89)	751.43	1,850.00
	<hr/>	<hr/>	<hr/>
Expenses			
Contract Administration	4,429.00	44,362.54	53,148.00
Contract Services	8.60	922.10	0.00
Office Supplies	0.00	24.60	0.00
Printing & Copies	208.66	1,166.16	1,600.00
Telephone & Fax	0.00	142.21	50.00
Postage & Delivery	11.09	114.51	250.00
Meeting & Travel	176.05	7,440.63	15,620.00
Travel & Lodging	0.00	81.40	0.00
Bank & CC Fees	239.00	5,556.69	4,300.00
Volunteer Recognition	0.00	0.00	2,500.00
Insurance	0.00	193.50	400.00
Miscellaneous Expense	136.48	656.43	1,000.00
	<hr/>	<hr/>	<hr/>
Total Expenses	5,208.88	60,660.77	78,868.00
	<hr/>	<hr/>	<hr/>
Net Income	\$ (6,527.77)	\$ (59,909.34)	(77,018.00)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Meeting Professionals Int'l  
201 Website Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Total Revenues	0.00	0.00	0.00
<b>Cost of Sales</b>			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
<b>Expenses</b>			
Contract Administration-Websit	\$ 0.00	\$ 89.24	0.00
Contract Services-Website	35.00	336.25	420.00
Printing-Website	0.00	0.20	0.00
Meeting & Travel-Website	0.00	0.00	75.00
Total Expenses	35.00	425.69	495.00
Net Income	\$ (35.00)	\$ (425.69)	(495.00)

Meeting Professionals Int'l  
 202 Public Relations Income Statement  
 For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Total Revenues	0.00	0.00	0.00
<b>Cost of Sales</b>			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
<b>Expenses</b>			
Contract Administration-PubRel	\$ 11.10	\$ 23.82	0.00
Contract Services-PublicRelati	48.44	48.44	0.00
Printing-Public Relations	0.00	1.30	10.00
Meeting & Travel-Public Relati	0.00	0.00	675.00
Total Expenses	59.54	73.56	685.00
Net Income	\$ (59.54)	\$ (73.56)	(685.00)

Meeting Professionals Int'l  
 203 Online Publications Income Statement  
 For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Total Revenues	0.00	0.00	0.00
<b>Cost of Sales</b>			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
<b>Expenses</b>			
Printing-Online Publications	\$ 0.00	\$ 0.00	35.00
Meeting & Travel-Online Public	0.00	0.00	75.00
Total Expenses	0.00	0.00	110.00
Net Income	\$ 0.00	\$ 0.00	(110.00)

Meeting Professionals Int'l  
 240 Community Outreach Income Statement  
 For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Piggy Bank - Comm Relations	\$ 1,035.77	\$ 1,874.27	1,500.00
Total Revenues	<u>1,035.77</u>	<u>1,874.27</u>	<u>1,500.00</u>
Cost of Sales			
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>1,035.77</u>	<u>1,874.27</u>	<u>1,500.00</u>
Expenses			
Contract Admin-CommunityRelati	(11.10)	0.00	0.00
Office Supplies-CommunityRelat	0.00	0.00	50.00
Postage & Delivery-CommunityRe	0.00	0.00	100.00
Miscellaneous Exp.- Comm. Outr	(136.48)	0.00	1,350.00
Total Expenses	<u>(147.58)</u>	<u>0.00</u>	<u>1,500.00</u>
Net Income	<u>\$ 1,183.35</u>	<u>\$ 1,874.27</u>	<u>0.00</u>

Meeting Professionals Int'l  
 250 Sponsorship & Advertising Income Statement  
 For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Sponsorships- Sponsorships/Ads	\$ 855.00	\$ 2,010.00	8,000.00
Advertising- Sponsorships/Ads	100.00	2,865.00	8,000.00
<b>Total Revenues</b>	<u>955.00</u>	<u>4,875.00</u>	<u>16,000.00</u>
<b>Cost of Sales</b>			
<b>Total Cost of Sales</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Gross Profit</b>	<u>955.00</u>	<u>4,875.00</u>	<u>16,000.00</u>
<b>Expenses</b>			
Printing-Sponsorships/Ads	0.00	0.00	600.00
Postage & Delivery-Sponsor/Ads	0.00	0.00	250.00
<b>Total Expenses</b>	<u>0.00</u>	<u>0.00</u>	<u>850.00</u>
<b>Net Income</b>	<u>\$ 955.00</u>	<u>\$ 4,875.00</u>	<u>15,150.00</u>

Meeting Professionals Int'l  
300 Membership Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Membership Dues	\$ 2,370.00	\$ 18,973.00	25,840.00
Total Revenues	<u>2,370.00</u>	<u>18,973.00</u>	<u>25,840.00</u>
Cost of Sales			
Equipment -Membership	0.00	0.00	900.00
Program Supplies-Membership	0.00	51.77	0.00
Total Cost of Sales	<u>0.00</u>	<u>51.77</u>	<u>900.00</u>
Gross Profit	<u>2,370.00</u>	<u>18,921.23</u>	<u>24,940.00</u>
Expenses			
Contract Administrartion-Mbrshp	0.00	11.26	90.00
Contract Services-Membership	10.50	10.50	0.00
Printing & Copies-Membership	77.20	225.90	0.00
Postage & Delivery-Membership	182.39	296.34	200.00
Meeting & Travel-Membership	0.00	46.07	150.00
Travel & Lodging-Mbrshp	0.00	16.49	0.00
Chapter Recruitment	0.00	0.00	300.00
Total Expenses	<u>270.09</u>	<u>606.56</u>	<u>740.00</u>
Net Income	<u>\$ 2,099.91</u>	<u>\$ 18,314.67</u>	<u>24,200.00</u>

Meeting Professionals Int'l  
410 Monthly Meetings Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Registrations-Monthly Meetings	\$ 4,540.00	\$ 61,333.50	57,465.00
Registrations from Joint Event	0.00	3,785.00	0.00
Meeting Cards- MonthlyMeetings	650.00	14,300.00	13,000.00
Sponsorship-Monthly Meeting	0.00	2,000.00	6,000.00
Exhibitor Fees- MonthlyMeeting	0.00	15,005.00	15,750.00
<b>Total Revenues</b>	<u>5,190.00</u>	<u>96,423.50</u>	<u>92,215.00</u>
<b>Cost of Sales</b>			
Facility Fees- MonthlyMeetings	680.32	964.42	0.00
Catering- MonthlyMeeting	2,287.80	32,490.54	30,388.00
Equipment- MonthlyMeeting	240.00	240.00	1,500.00
Contract Program Serv-MM	500.00	16,343.77	26,350.00
Program Supplies-MonthlyMeetin	0.00	543.87	2,060.00
Program Printing- MonthlyMeeti	0.00	1,797.11	3,124.00
Program Postage-MonthlyMeeting	205.00	601.80	110.00
Program Advertising - MM	0.00	32.15	0.00
Other Program Costs-MM	190.00	3,469.24	1,500.00
<b>Total Cost of Sales</b>	<u>4,103.12</u>	<u>56,482.90</u>	<u>65,032.00</u>
<b>Gross Profit</b>	<u>1,086.88</u>	<u>39,940.60</u>	<u>27,183.00</u>
<b>Expenses</b>			
Contract Administration-MM	0.00	146.72	192.00
Contract Services-MM	101.38	101.38	0.00
Office Supplies- MonthlyMeetin	36.42	111.14	0.00
Printing & Copying-Mo Mtgs	10.90	270.50	0.00
Postage & Delivery-MonthlyMeet	0.00	16.25	0.00
Meeting & Travel-MonthlyMeetin	17.65	222.92	400.00
Travel & Lodging-MonthlyMeetin	0.00	13.21	0.00
<b>Total Expenses</b>	<u>166.35</u>	<u>882.12</u>	<u>592.00</u>
<b>Net Income</b>	<u>\$ 920.53</u>	<u>\$ 39,058.48</u>	<u>26,591.00</u>

Meeting Professionals Int'l  
710 Recognition Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
Revenues			
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Cost of Sales			
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Expenses			
Printing- Recognition	\$ 0.00	\$ 0.00	50.00
Volunteer Recognition-Recognit	<u>0.00</u>	<u>0.00</u>	<u>1,855.00</u>
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>1,905.00</u>
Net Income	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>(1,905.00)</u>

Meeting Professionals Int'l  
900 Foundation Income Statement  
For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Registration- Foundation	\$ 0.00	\$ 880.00	0.00
Sponsorships- Foundation	0.00	200.00	17,500.00
Silent Auction- Foundation	0.00	24,491.50	17,500.00
Raffles - Foundation	308.00	858.00	1,250.00
	<hr/>	<hr/>	<hr/>
<b>Total Revenues</b>	<b>308.00</b>	<b>26,429.50</b>	<b>36,250.00</b>
	<hr/>	<hr/>	<hr/>
<b>Cost of Sales</b>			
Facility Fees-Foundation	0.00	0.00	4,500.00
Catering- Foundation	0.00	0.00	3,100.00
Program Supplies-Foundation	0.00	51.58	200.00
Program Printing- Foundation	0.00	0.00	250.00
Program Postage- Foundation	0.00	0.00	100.00
	<hr/>	<hr/>	<hr/>
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>51.58</b>	<b>8,150.00</b>
	<hr/>	<hr/>	<hr/>
<b>Gross Profit</b>	<b>308.00</b>	<b>26,377.92</b>	<b>28,100.00</b>
	<hr/>	<hr/>	<hr/>
<b>Expenses</b>			
Printing & Copies- Foundation	0.00	0.20	0.00
Postage & Delivery-Foundation	0.00	104.05	250.00
Scholarships-Foundation	0.00	6,500.00	8,850.00
	<hr/>	<hr/>	<hr/>
<b>Total Expenses</b>	<b>0.00</b>	<b>6,604.25</b>	<b>9,100.00</b>
	<hr/>	<hr/>	<hr/>
<b>Net Income</b>	<b>\$ 308.00</b>	<b>\$ 19,773.67</b>	<b>19,000.00</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Meeting Professionals Int'l  
 910 Past President Income Statement  
 For the Ten Months Ending April 30, 2008

	Current Month	Year to Date	Total Budget
<b>Revenues</b>			
Total Revenues	0.00	0.00	0.00
<b>Cost of Sales</b>			
Total Cost of Sales	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00
<b>Expenses</b>			
Meeting Expense- Past Presiden	\$ 0.00	\$ 0.00	200.00
Total Expenses	0.00	0.00	200.00
Net Income	\$ 0.00	\$ 0.00	(200.00)